

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 8th DAY OF JUNE, 2012, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

AGENDA of the
CITY COUNCIL
CITY OF BIGGS

6:30 p.m. Tuesday
JUNE 12, 2012
REGULAR MEETING

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. PROCLAMATION: *A Proclamation of Appreciation honoring Pete Carr.*

3. SPECIAL BUSINESS: *Proposed Budget Fiscal Year 2012-2013*

Discussion/Action: Council will consider adopting the annual city budget as developed in preceding study sessions.

A. Staff report.

B. Public comment.

C. Council discussion.

Recommendation: Adopt the budget by resolution as proposed for fiscal year 2012-2013, adopt the Gann Limit calculation by resolution and confirm inter-fund loan for Waste Water Treatment and Discharge System by resolution by reading of titles only.

Resolution No. 2012-09 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED "2012-2013 BUDGET, CITY OF BIGGS".

Resolution No. 2012-10 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE "GANN" APPROPRIATION LIMIT FOR FISCAL YEAR 2012-2013.

Resolution No. 2012-11 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS
CONFIRMING INTER-FUND LOAN FOR WASTE WATER TREATMENT AND
DISCHARGE SYSTEM.

4. CONSENT CALENDAR:

- A. Approval of warrants: #26219 – 26315; #8180 – 8204; Z00648 - Z00660 for month of May 2012 in the amount of \$355,463.12.
- B. Acknowledge receipt of accountant’s Monthly Cash and Investments Report for April 2012.
- C. Acknowledge receipt of Police Department Report for April 2012.
- D. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for April 2012.
- E. Acknowledge receipt of Biggs Fire Department Report for April and May 2012.
- F. Authorize Interim City Administrator to sign engagement letter with Donald R. Reynolds, CPA, for Fiscal Year 2012 audit.
- G. Approve leaving the current USDA grant application for the Biggs Community Hall on file with USDA, which will be held for the next Federal fiscal year which begins October 1st.

Action: It is recommended items “A” through “G” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

5. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report – May / June 2012. (S. Friend)

- 2. **Discussion/Action:** City of Biggs / Butte County Building Services Contract.

Review contract with Butte County which will provide building department services to the City of Biggs on a contractual basis.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Approve draft contract between the City of Biggs and the County of Butte for Building Services as presented.

- 3. **Discussion/Action:** Butte County Abandoned Vehicle Abatement authority – Letter of Support for Program Reauthorization.

Review Letter of Support for the continuation of the Butte County Abandoned Vehicle Abatement Authority (AVA) and placement of an item on the November 6, 2012 general election ballot.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Approve letter supporting the placement of an initiative on the November general election ballot.

B. Engineering:

1. Activity Report and Project Updates – May / June 2012. (S. Speights)

2. **Discussion/Action:** Supplemental Paving on Bannock Street.

Would allow reconstruction of a section of deteriorated pavement on Bannock Street adjacent to the SunWest street frontage improvements at a reasonable cost.

- a. Staff report. b. Public comment. c. Council discussion.

Recommendation: Approve the expenditure of \$9,000 to \$12,000 from street improvement funds for the reconstruction of a portion of Bannock Street.

3. **Discussion/Action:** Sanitary Sewer Management Plan.

Establish a Sanitary Sewer System Management Plan (SSMP) for the City of Biggs.

- a. Staff report. b. Public comment. c. Council discussion.

Recommendation: Approve Task Order Scope and Fee Estimate Number 11 in the amount of \$8,043. Approve the SSMP for the City of Biggs and direct staff to certify its completion in the State database.

4. **Discussion/Action:** City Administration associated with the Sewage Treatment Plant Improvement Project.

Authorizes Bennett Engineering to perform City Engineering administrative tasks associated with the treatment plant improvement project.

- a. Staff report. b. Public comment. c. Council discussion.

Recommendation: Approve the Task Oder for administration expenses associated with the treatment plant improvement project.

C. Public Safety – Verbal update. (R. Frith)

D. Flood Control – Verbal update. (M. Bottorff)

E. Public Works – Verbal update. (R. Frith and D. Arnold)

F. Electric – Verbal update. (R. Frith)

G. BCAG/Air Quality – Verbal update. (A. Thompson)

H. Solid Waste – Verbal update. (D. Arnold)

I. Mosquito Abatement – Verbal update. (B. Sheppard)

J. Other commission reports. (Council)

K. Admin City Administrator:

1. **Discussion/Action:** City Administrator Recruitment and assignment of Electric Utility Director function.

City Council will begin the recruitment process for City Administrator due to the resignation of former City Administrator, Pete Carr, on May 23, 2012.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Begin recruitment for a City Administrator and determine assignment of the Electric Utility Director function.

2. **Discussion/Action:** Amended and Restated Market Purchase Program Agreement.

Due to the changing landscape of the wholesale electric market, including new regulatory obligations, the City has requested NCPA to revise the Market Purchase Program (MPP) Agreement to enable NCPA to transact new products that are currently not available under the MPP Agreement.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Authorize the mayor to execute the Amended and Restated Market Purchase Program Agreement on behalf of the City by resolution (by reading of title only).

Resolution No. 2012-12 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, APPROVAL OF THE AMENDED AND RESTATED MARKET PURCHASE PROGRAM AGREEMENT.”

3. **Discussion:** Construction of fence shared between Chris Swanson and City of Biggs.

4. **Discussion:** Status of tax sale at 3069 Eighth Street, Biggs, CA.

6. INFORMATIONAL:

7. ADJOURNMENT:

Presented by: _____ June 8, 2012
Roben Dewsnup, City Clerk Date