

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 7<sup>th</sup> DAY OF DECEMBER, 2012, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA of the  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM Tuesday  
DECEMBER 11, 2012  
REGULAR MEETING**

## **MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

### **1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

### **2. SPECIAL BUSINESS: Declare Election Results and Seat New Council Members.**

A. Adopt Resolution by reading of title only.

**RESOLUTION NO. 2012-25, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS RECITING THE FACT OF THE CONSOLIDATED GENERAL ELECTION HELD ON NOVEMBER 6<sup>TH</sup>, 2012, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW."**

B. Proclamation of Appreciation.

C. Swearing-in Ceremony: City Clerk Roben Dewsnup will administer oath of office to Roger Frith and John Busch.

D. Selection of Mayor and Vice Mayor.

E. Commission and Committee Appointments.

### **3. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of November 13, 2012.
- B. Approval of warrants: #8286 – 8290; Z00741 – Z00755, and 26693 – 26757 for the month of November 2012 in the amount of \$266,680.28.
- C. Acknowledge receipt of Police Department Report for September and November 2012.
- D. Acknowledge receipt of Biggs Fire Department Report for November 2012.
- E. Acknowledge receipt of City Accountant’s Compilation Report for September and October.

**Action:** It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

#### 4. DEPARTMENT REPORTS:

A. Planning:

Department Activity Report – November / December 2012. (S. Friend)

B. Engineering:

Activity Report and Project Updates – November / December 2012. (S. Speights)

C. Public Safety – Verbal update. (R. Frith)

D. Flood Control – Verbal update.

E. Public Works – Verbal update. (D. Arnold)

F. Electric – Verbal update. (R. Frith)

G. BCAG/Air Quality – Verbal update. (A. Thompson)

H. Solid Waste – Verbal update. (D. Arnold)

I. Mosquito Abatement – Verbal update. (B. Sheppard)

J. Other commission reports. (Council)

K. Admin City Administrator:

1. **Discussion/Action:** Surplus Equipment.

Council is being asked to consider declaring certain equipment as surplus, and authorize sale of equipment.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

**Recommendation:** Declare equipment surplus and authorize the City Administrator to sell the equipment to the highest bidder in accordance with City policy regarding the sale of surplus assets.

2. **Discussion/Action:** Revision to Personnel Manual – Health Insurance.

Council is being asked to consider defining when employees must make employee benefit contribution payments, defining a written notice and non-payment grace period, and defining when the City may cancel the coverage related to the contribution payment due to lack of payment of employee contribution payments.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

**Recommendation:** Direct staff.

3. **Discussion/Action:** Scheduling a Council/Staff Workshop.

Council is being asked to consider scheduling a previously approved Council/Staff Workshop.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

**Recommendation:** Consider and agree upon a date and start time for a 3-4 hour Council/Staff Workshop.

5. **INFORMATIONAL:**

6. **CLOSED SESSION:**

- A. Closed session pursuant to Government Code Section 54956.8  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: Assessor parcel numbers 022-140-004  
Agency negotiator: Mark Sorensen  
Negotiating parties: M. Robert & Phyllis J. Ching
- B. Closed session pursuant to Government Code Section 54956.8  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: Assessor parcel numbers 022-140-009, 022-140-010, 022-140-011

Agency negotiator: Mark Sorensen

Negotiating parties: Windemere Capital, LLC et al, and Butte County

**7. RESUME REGULAR MEETING:**

ANNOUNCEMENT OF ACTION(S) TAKEN IN EXECUTIVE SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

**8. ADJOURNMENT:**

Presented by: \_\_\_\_\_ December 7, 2012  
Roben Dewsnup, City Clerk Date