

1. Call To Order:

The Special Meeting of the Biggs City Council was called to order at 2:02 p.m. by Mayor Frith. Councilmembers Arnold, Bottorff and Sheppard were present. Vice Mayor Thompson was absent. Staff present: City Administrator Pete Carr and City Clerk Roben Dewsnup. City Attorney Greg Einhorn was available by telephone.

2. CLOSED SESSION:

Closed Session Pursuant to Government Code Section 54957
PUBLIC EMPLOYEE APPOINTMENT
Title: City Administrator (Interim)

3. RESUME SPECIAL MEETING: Special meeting was resumed at 2:17 p.m.

Motion/Second to accept contract as identified with Tom Lando of Lando and Associates as the interim city administrator and to be signed by those signatories on the agreement. (Frith/Bottorff, MCU; Absent: Thompson) If something should change with Mr. Carr's status, the agreement would be nullified.

4. BUDGET STUDY SESSION: *Fiscal Year 2012-2013 Draft Budget*

Mr. Carr reviewed changes that were discussed at the last budget study session which included:

- The loan from electric to sewer for the WWTP project is shown.
- Corrected sewer rate assumption which will start in January.
- Corrected water improvement expenses.
- Set aside \$5000 per year for water meters.
- Planner should start at \$30,000.
- Engineer requested a 3% rate increase in mid-January.
- Retainer for attorney of \$4000 per month.
- Transfer \$50,000 from general fund to street maintenance reserve.
- Health insurance expense assumption was continued at 85/15 cost share and going to 80/20 in January 2013.


New items included:

- City will be reimbursed \$28,650 for CDBG grant from the State. \$19,283 will be applied to the library and \$1,592 to the downtown fund, which will zero out these funds. The remaining \$8k will go to the general fund.
- \$300 for employee holiday "team-building" social is budgeted.
- The Biggs Community Hall chair purchase was shifted to FY12, added \$4k for kitchen equipment in FY13.

Mayor Frith would like to see what was actually spent compared to what was projected.

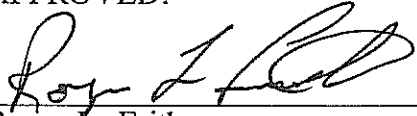
5. ADJOURNMENT: Budget Study Session adjourned at 3:10 p.m.

ATTEST:



Roben Dewsnup
City Clerk

APPROVED:



Roger L. Frith
Mayor, City of Biggs