

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

July 10, 2012

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Councilmembers Arnold, Bottorff and Sheppard were present. Vice-mayor Thompson arrived at 6:33 p.m. Staff present: Interim City Administrator Tom Lando, City Attorney Greg Einhorn, City Engineer Steve Speights and City Clerk Roben Dewsnup.

**1. COMMUNITY PARTICIPATION:** None

**2. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meetings of April 16, May 8, June 12, and Special Meetings of May 11 and May 16.
- B. Approval of warrants: #8205 – 8219; Z00661 - Z00675 for month of June 2012 in the amount of \$32,309.15
- C. Acknowledge receipt of accountant's Monthly Cash and Investments Report for May 2012.
- D. Acknowledge receipt of Police Department Report for June 2012.
- E. Acknowledge receipt of Biggs Fire Department Report for June 2012.
- F. Authorize the Mayor to enter into the annual contract with Greg Einhorn for legal related services.
- G. Authorize the Mayor to enter into the annual contract with PMC for planning and code enforcement related services.
- H. Authorize the Mayor to enter into the annual contract with Bennett Engineering for engineering related services.
- I. Authorize the Mayor to enter into a contract for services between 3Core, Inc and the City of Biggs.
- J. Authorize payment to eCivis for the continued grant search service.
- K. Authorize the Mayor to enter into the Northern California Power Agency Legislative and Regulatory Affairs Program Agreement.
- L. Authorize the payment of donations received by the City to the Home Town Celebration.

Motion/Second to approve the consent calendar. (Bottorff/Sheppard, MCU; Absent: Thompson)

**3. DEPARTMENT REPORTS:**

A. Planning:

Council reviewed the activity report for June/July included in the agenda. Interim City Administrator Tom Lando stated Scott Friend had sent out code violations and a public hearing would be held on the 24<sup>th</sup> of July.

B. Engineering:

City Engineer Steve Speights reviewed the activity report for June/July included in the agenda packet. He pointed out that USDA would not participate in the Phase 1 project for the Waste Water Treatment Plant because it would not "cure" the violation. USDA expected their funding to be decreasing and wanted to allocated money for solving problems. The State Revolving Fund would fund Phase 1 and Phase 2. The program presented to council was based on the grant from USDA which is not available. This amount would now need to be covered by a loan from SRF. Mr. Speights recommended proceeding under the option of a loan for Phase 1 and a grant and loan for Phase 2.

Mayor Frith pointed out that the prior assumptions for potential sewer rates would now be higher than expected.

Mr. Lando stated a Waste Water committee meeting would be held the second week of August.

Resident Mary Firth asked if the phases could be merged. Mr. Speights stated that was an option and Phase 1 could be completed now but not Phase 2. There would be no advantage to combining. Ms. Frith stated concerns about the rate increase.

Councilmember Sheppard stated he had been going out to the sewer plant on weekends and evenings and seldom ever saw the aerators running and wondered why. Ms. Frith asked if this is why the plant was not meeting state requirements and Mr. Speights said no. Mayor Frith stated the City's target requirements had changed and there was no way to comply with these requirements.

Mr. Lando informed council the City did not receive the Safe Routes to School grant.

Mr. Speights reviewed the street priorities and asked how council would like to proceed with this. Mayor Frith stated a study session could be set up to discuss all the options. Mayor Frith stated public works was able to complete some repairs but did not have the equipment to do this. He stated the city could purchase equipment for under \$80,000.

Resident Marlee Mattos asked if staff would be able to keep up on daily work and do road repairs and Mayor Frith felt there was adequate time.

- C. Public Safety. Vice Mayor Thompson stated the 4<sup>th</sup> of July activities went very well.
- D. Sutter Butte Flood Control Agency (SBFCA). Councilmember Sheppard attended the SBFCA meeting and gave a brief report.
- E. Pubic Works. Councilmember Arnold questioned the street light issue at First and B Street. Mr. Lando stated he spoke to Gridley Electric about different options to solve problem.
- F. Electric. Mayor Frith reported he attended the NCPA meeting on June 28<sup>th</sup>. Items discussed were hydro, Lodi Energy Center, Geyser Project, and renewables required by 2020.
- G. BCAG/Air Quality. Nothing to report.
- H. Solid Waste. Nothing to report.
- I. Mosquito Abatement. Councilmember Sheppard reported on the meeting he attended.
- J. Other commission reports. Councilmember Bottorff asked if council would like a representative from SCORE to come to the next council meeting to explain why the city owed more money. Mayor Frith suggested placing this item on the next agenda.
- K. City Administrator:
  - 1. Mr. Lando stated a resolution was needed to formalize the process of purchasing a property in default.  
  
Ms. Frith asked what property was being purchased and Mayor Frith stated it was the Burke-Trent property on Eighth Street.


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Motion/Second to approve Resolution No. 2012-13 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS TO EXECUTE AN AGREEMENT WITH THE COUNTY OF BUTTE TO ACQUIRE TAX-DEFAULTED PROPERTY AND TO ACCEPT SAID PROPERTY." (Arnold/Bottorff, MCU)

2. Mr. Lando gave council binders, except Vice Mayor Thompson, containing applications for the City Administrator position. There would be a special meeting next Friday at 10 a.m. to review the candidate's applications.
4. **INFORMATIONAL:** Mary Frith stated BCAV would sponsor National Night Out on August 7 from 5:30 p.m. to 7:30 p.m.
5. **CLOSED SESSION:** 7:45 p.m.
6. **RESUME REGULAR MEETING:** Council resumed the regular meeting at 8:30 p.m. with no announcement.
7. **ADJOURNMENT:** Meeting was adjourned at 8:30 p.m.

ATTEST:

  
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Roben Dewsnup, CITY CLERK

APPROVED:

  
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Roger L. Frith, MAYOR