

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

August 14, 2012

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Councilmembers Arnold, Bottorff and Sheppard were present. Vice-mayor Thompson arrived at 6:33 p.m. Staff present: Interim City Administrator Tom Lando, City Attorney Greg Einhorn, City Planner Scott Friend and City Clerk Roben Dewsnap.

1. **COMMUNITY PARTICIPATION:** Resident Mary Frith wished to thank the City Council for attending National Night Out and for their support.
2. **NEW BUSINESS:** Interim City Administrator Tom Lando stated he was hired by council to recruit a new city administrator after Pete Carr resigned in May. After interviewing five applicants, council agreed to hire Mark Sorensen. Mr. Sorensen's contract is for a three year period beginning August 21, 2012 with a salary of \$79,000 a year and an \$80 a month cell phone allowance. A thorough background check had been completed.

Motion/Second to hire Mark Sorensen as the new city administrator with the terms of the contract stated and authorize the mayor to enter into the agreement. (Sheppard/Bottorff, MCU)

3. **PRESENTATION:** Representatives from SCORE, Susan Adams and Jack Castorff, explained to council why \$11,655 was owed to SCORE. Errors in the October 2011 calculations that had self corrected in the May 2012 calculations reducing the assessment and leaving a balance due of \$11,655. Council could either pay the amount due or write a formal letter to the SCORE Board of Directors asking to make installation payments or ask to wait for the next retrospective rating adjustment, which would be presented to the Board in March 2013 and declared in June 2013, to be applied to the deficit.
4. **CONSENT CALENDAR:**
 - A. Approval of Council Minutes for Regular Meeting of July 10, 2012 and Special Meetings of July 13, 2012, July 20, 2012 and August 2, 2012.
 - B. Approval of warrants: #8220 – 8233; Z00676 - Z00691, and 26316 - 26478 for the months of June and July 2012 in the amount of \$619,913.48.
 - C. Acknowledge receipt of Police Department Report for July 2012.
 - D. Acknowledge receipt of Animal Control Report for June and July 2012.
 - E. Acknowledge receipt of Biggs Fire Department Report for July 2012.
 - F. PMC asks for approval of Amendment 2 to the agreement for the General Plan Update Project.
 - G. Affirm continuing representation of Mayor as member of 3CORE Comprehensive Economic Development Strategy Advisory Board.
 - H. Approve *Resolution No. 2012-14* by reading of title only "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS SUPPORTING AN ACTION OF THE BUTTE COUNTY BOARD OF SUPERVISORS TO PLACE A MEASURE ON THE NOVEMBER 6, 2012, BALLOT TO RENEW FEES PURSUANT TO VEHICLE CODE SECTIONS 9250.7 AND 22710."
 - I. Approve *Resolution No. 2012-15* by reading of title only "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING AN EXPENDITURE PLAN TO RECEIVE CITIZEN'S OPTIONS FOR PUBLIC SAFETY (COPS) GRANT FUNDS FOR FISCAL YEAR 2012/2013."

Motion/Second to approve the consent calendar. (Bottorff/Thompson, MCU)

5. DEPARTMENT REPORTS:

- A. Planning: City Planner Scott Friend reviewed the Monthly Activity Report for July and August included in the agenda packet.

He informed council the City was moving forward with purchasing the property at 3069 Eighth Street. Staff was seeking input from Council how to handle the existing structure on the site in the event the City takes possession of the dwelling. He asked if it was the will of the council to receive information on the cost to demo the structure at this site. Council agreed they would like this information.

- B. Engineering: Mr. Lando presented the Engineer's Monthly Activity Report. He stated the first sewer committee meeting had been held and monthly meetings had been scheduled.

Sewer committee member Mary Frith reported on the meeting and stated the city engineer gave a presentation on funding options for the sewer plant upgrade.

- C. Public Safety. Assistant Police Chief Dean Price gave a brief report on police department activities.

- D. Sutter Butte Flood Control Agency (SBFCA). Councilmember Bottorff attended the SBFCA meeting and gave a brief report.

- E. Pubic Works. Mayor Frith reported a DI had been added to the intersection of First and B Streets which took the dip out of the gutter.

Mr. Lando stated the sewer line in Sixth Street was failing and Public Works received bids and gave an estimate of their cost to replace the failing sewer line.

Motion/Second to accept the low bid from Duke Sherwood to replace the sewer line with funding from the sewer fund as determined by the city administrator.
(Thompson/Bottorff, MCU)

- F. Electric. Mayor Frith submitted a letter to the minutes he had sent to the Department of Energy. He and Councilmember Sheppard attended the dedication of the Lodi Energy Center.

- G. BCAG/Air Quality. Nothing to report.

- H. Solid Waste. Nothing to report.

- I. Mosquito Abatement. Councilmember Sheppard reported on the meeting he attended and informed council the first case of human West Nile Virus had been reported in Butte County.

- J. Other commission reports. None

- K. City Administrator:

1. City Attorney Greg Einhorn stated the City of Biggs needed to adopt a program to participate in the California Cap and Trade Program for the benefit of the city's electric utility rate payers. He recommended adopting the resolution presented without including the highlighted sections.

Motion/Second to approve Resolution No. 2012-16 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING A PROGRAM FOR THE CALIFORNIA CAP-AND-TRADE PROGRAM." (Deleting the highlighted areas on page 2 and page 5 of the resolution.) (Thompson/Arnold, MCU)

2. Mr. Einhorn asked council to approve the first amendment to the Lodi Energy Center Project Management and Operations Agreement by resolution and appoint a representative for GHG matters by resolution. The latter resolution was not included in the agenda packet and Mr. Einhorn suggested giving direction on this matter and bringing the resolution back for adoption at the next meeting.


Don Dames from NCPA explained this amendment was to provide the mechanism to allow for the transfer of credits.

Motion/Second to approve Resolution No. 2012-17 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA APPROVING THE FIRST AMENDMENT TO THE LODI ENERGY CENTER PROJECT MANAGEMENT AND OPERATIONS AGREEMENT." (Thompson/Bottorff, MCU)

The City Administrator and Electric Commissioner would be assigned as representatives for GHG matters. This action would be approved by resolution on the consent agenda at the next meeting.

3. Mr. Lando acknowledged that Mayor Frith would be attending the annual NCPA Meeting in Monterey.
4. Council was asked to consider designating a voting delegate and alternate for the annual business meeting of the League of California Cities scheduled for September 5 – 7. Council agreed it was not necessary to attend this meeting.
6. **INFORMATIONAL:** Mr. Einhorn stated the Biggs Hotel was going to be donated to the City but the owner changed his mind and sold the hotel to someone else. The new owner plans to make the building look presentable.
7. **ADJOURNMENT:** Meeting was adjourned at 8:37 p.m.

ATTEST:


Roben Dewsnap, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR