

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 7<sup>th</sup> DAY OF JUNE, 2013, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM TUESDAY  
JUNE 11, 2013  
REGULAR MEETING**

## **MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

### **1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

### **2. PRESENTATION: Recognition Proclamation.**

### **3. NEW BUSINESS:**

#### **A. Discussion/Action: BCAV Request to Utilize Library Basement.**

Biggs Community Action Volunteers have requested to utilize the basement of the Biggs library for storage.

**Recommendation:** Direct staff.

#### **B. Discussion: Fence Location**

Tasha Loftin and Tammie Loftin are asking to discuss the location of their fence at 419 E Street, Biggs.

### **4. PUBLIC HEARINGS:**

Zoning Code Amendment ZCA2013-01 – Fences.

Staff has prepared a Zoning Ordinance text amendment to Section 14.60.080, Fences and landscaping – General height limitations of the Biggs Municipal Code, to establish language specifically notating the need for a fence permit in certain instances and to provide enhanced details regarding when a fence permit is required by the City.

**Public Hearing Procedures:**

- A. Staff comments.
- B. Open the hearing to the public.
  - 1. Proponents.
  - 2. Opponents.
  - 3. Proponents rebuttal.
  - 4. Opponents rebuttal.
- C. Close hearing to the public.
- D. Council discussion.

**Recommendation:** If draft Ordinance is determined by Council to be appropriate, introduce Ordinance by reading of title only.

Introduce Ordinance No. 398 by reading of title only, “AN ORDINANCE OF THE BIGGS CITY COUNCIL AMENDING THE BIGGS MUNICIPAL CODE TO MODIFY REGULATIONS IN SECTION 14.60.080 RELATING TO FENCE PERMITS IN THE CITY OF BIGGS.”

**5. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of May 14, 2013.
- B. Approval of warrants: #8361– 8372; Z00837 – Z00853, and 27116 – 27196 for the month of May 2013 in the amount of \$374,875.19.
- C. Acknowledge receipt of Accountant’s Compilation Report and Monthly Cash and Investments Report for April 2013.
- D. Acknowledge receipt of Biggs Fire Department Report for May 2013.  
**Action:** It is recommended items “A” through “D” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

**6 DEPARTMENT REPORTS:**

- A. Planning:
  - 1. Department Activity Report – May / June 2013. (S. Friend)
  - 2. **Discussion:** Zoning Code Amendment ZCA#2013-02 – Temporary Occupancy of Manufactured Homes and Recreational Vehicles.
- B. Engineering:
  - 1. Department Activity Report – May / June 2013. (S. Speights)

2. **Discussion/Action:** Wastewater Treatment Plant Phase 2 Application to USDA Rural Development for Grant under Water and Wastewater Disposal Loan and Grant Program.

The improvements required to the wastewater treatment plant to meet new discharge requirements from the RWQCB Permit cannot be funded through current city funds. An application for Phase 1 funding is being processed by the State Revolving Fund. The City must submit funding applications for Phase 2 to remain on schedule to meet permit requirements.

**Recommendation:** Approve Resolution No. 2013-19 by reading of title only.

Resolution No. 2013-19 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AN APPLICATION FOR FUNDING THE WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT PHASE 2 FROM THE USDA, RURAL DEVELOPMENT WATER AND WASTEWATER DISPOSAL LOAN AND GRANT PROGRAM.”

3. **Discussion/Action:** Wastewater Treatment Plant Application for State Revolving Fund Loan Revised Operating Budget Projections for Financing the Wastewater Treatment Plant Upgrade Phase 1.

The actual revenue and expenditures are now available and the Operating Budget has been revised based on the FY12/13 actual.

**Recommendation:** Approve Resolution No. 2013-20 by reading of title only.

Resolution No. 2013-20, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING REVISED PROJECTED SEWER ENTERPRISE OPERATING BUDGETS FOR CLEAN WATER STATE REVOLVING FUND FINANCING OF THE WASTEWATER TREATMENT PLANT UPGRADE – PHASE 1.”

- C. Public Safety – Verbal update. (R. Frith)

**Discussion:** Retention of Biggs Fire Engine.

- D. Flood Control – Verbal update. (B. Sheppard)

- E. Public Works – Verbal update. (D. Arnold)

- F. Electric – Verbal update. (R. Frith)

- G. BCAG – Verbal update. (J. Busch)

H. Air Quality – Verbal update. (A. Thompson)

I. Solid Waste – Verbal update. (D. Arnold)

J. Mosquito Abatement – Verbal update. (B. Sheppard)

K. Other commission reports. (Council)

L. City Administrator:

1. **Discussion/Action:** Authorization to purchase environmental services for 3069 Eighth Street.

Council is asked to consider the purchase of environmental services to conduct an asbestos, lead and hazardous material assessment of the site, as well as complete a Phase 1 environmental review.

**Recommendation:** Authorize the City Administrator to purchase environmental services for 3069 Eighth Street not to exceed \$4,500.

2. **Discussion:** Preliminary 2013-2014 Budget Information.

Council is asked to briefly review the materials, offer initial direction and feed-back and schedule a future meeting to further review the proposed budget.

**Recommendation:** Offer direction and fee-back and schedule a future meeting to review the proposed budget.

## 7. INFORMATIONAL:

## 8. ADJOURNMENT:

Presented by: \_\_\_\_\_ June 7, 2013  
Roben Dewsnup, City Clerk Date