

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 6th DAY OF SEPTEMBER, 2013, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM TUESDAY
SEPTEMBER 10, 2013
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. PUBLIC HEARING:

Municipal Code Amendment ZCA2013-02 – Temporary Occupancy of Manufactured Homes and Recreational Vehicles.

Staff has drafted proposed modifications to the text of Section 14.70 of the Biggs Municipal Code regarding temporary occupancy of manufactured homes and recreations vehicles.

Public Hearing Procedures:

- A. Staff comments.
- B. Open the hearing to the public.
 1. Proponents.
 2. Opponents.
 3. Proponents rebuttal.
 4. Opponents rebuttal.
- C. Close hearing to the public.
- D. Council discussion.

Recommendation: Move that the City Council find the proposed action to be exempt from CEQA pursuant to State of California Code Section 15305; and move to approve the first reading of

Ordinance No. 399 by reading of title only, “AN ORDINANCE OF THE BIGGS CITY COUNCIL AMENDING THE BIGGS MUNICIPAL CODE TO MODIFY REGULATIONS IN SECTION 14.70 RELATING TO TEMPORARY OCCUPANCY OF MANUFACTURED HOMES AND RECREATIONAL VEHICLES IN THE CITY OF BIGGS.”

3. CONSENT CALENDAR:

- A. Approval of warrants: #8400– 8312; Z00888 – Z00904, and 27323 – 27377 for the month of August 2013 in the amount of \$228,422.33.
- B. Acknowledge receipt of Accountant’s Compilation Reports for May, June and July 2013 and Recap of Discretionary Funds and Funds with Restricted Uses as of June 30, 2013.

Action: It is recommended items “A” through “B” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

4. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report – August / September 2013. (S. Friend)
- 2. **Discussion/Action:** City of Biggs 2014-2022 Housing Element Update.

The Planning Department and City Administrator are seeking Council approval of a contract in the amount of \$28,400 for the preparation of a Housing Element Update.

Recommendation: Direct the City Administrator to enter into an agreement with PMC to prepare the required update to the City’s Housing Element pursuant to the proposal provided to the City by PMC dated August 20, 2013 and authorize the Mayor to sign the agreement on behalf of the City.

- B. Engineering: Department Activity Report – August / September 2013.
- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)

K. Other commission reports. (Council)

L. City Administrator:

1. **Discussion/Action:** Vendor Agreement Review Schedule.

The City has many contractual agreements in place for professional and other services. Generally, agreements are renegotiated on an as-needed, case-by-case basis if at all. The City established a schedule in 2007 and last updated the schedule in 2011.

Recommendation: Review and provide direction.

2. **Discussion/Action:** Funding for MUN Study and EIR.

Council is asked to consider approval of funding \$15,000 for the MUN Study and EIR in the current fiscal year.

Recommendation: Approve funding and authorize payment to the Central Valley Salinity Coalition.

3. **Discussion/Action:** Consideration of an Ordinance amending the Biggs Municipal Code regarding Encroachments.

Council is being asked to consider the creation of an Encroachment Ordinance.

Recommendation: Direct Staff.

4. **Discussion/Action:** Purchase Authority for Renewable Energy Certificates

Council is asked to consider and approve the purchase of Renewable Energy Certificates to attain its state mandated Renewable Portfolio Standard goals in calendar years 2013 and 2014.

Recommendation: Authorize City Administrator to purchase the specified Renewable Energy Credits.

5. **Discussion/Action:** Authority to modify or amend waste water debt documents.

If it becomes necessary to complete a modification or amendment of USDA loan documents, the attached resolution would authorize the City Administrator to do so without additional delay.

Recommendation: Approve Resolution No. 2013-28 by reading of title only, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO REVISE, MODIFY AND/OR AMEND ONE OR MORE OF THE CITY’S UNDERLYING DEBT AGREEMENTS IN ORDER FOR THE CITY’S CURRENT WWTP PROJECT AND FINANCING TO PROCEED.”

5. **INFORMATIONAL:**

6. CLOSED SESSION:

Conference with Labor Negotiators: Pursuant to Government Code §54957.6.
Agency designated representatives: City Administrator, City Attorney and Vice Mayor Sheppard. Employee Organization: Laborers Local 185.

7. RESUME REGULAR MEETING:

ANNOUNCEMENT OF ACTION(S) TAKEN IN EXECUTIVE SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

8. ADJOURNMENT:

Presented by: _____ September 6, 2013
Roben Dewsnup, City Clerk Date