

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 4<sup>th</sup> DAY OF OCTOBER, 2013, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM TUESDAY  
OCTOBER 8, 2013  
REGULAR MEETING**

## **MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

### **1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

### **2. PRESENTATION:**

A Proclamation will be presented to members of the 4-H Club recognizing 2013 as the Centennial Year of the California 4-H Development Program in Butte County.

### **3. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meetings of August 13, 2013 and September 10, 2013 and Special Meeting of August 29, 2013.
- B. Approval of warrants: #8413– 8425; Z00905 – Z00921, and 27378 – 27446 for the month of September 2013 in the amount of \$379,617.82.
- C. Acknowledge receipt of Biggs Fire Department Report for the month of August 2013.
- D. Acknowledge receipt of Accountant's Compilation Report as of August 31, 2013 and Monthly Cash and Investments Report for August, 2013.
- E. Approve Second Reading of Ordinance No. 399, **“AN ORDINANCE OF THE BIGGS CITY COUNCIL AMENDING THE BIGGS MUNICIPAL CODE TO MODIFY REGULATIONS IN SECTION 14.70 RELATING TO TEMPORARY OCCUPANCY OF MANUFACTURED HOMES AND RECREATIONAL VEHICLES IN THE CITY OF BIGGS.”**

**Action:** It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

**4. DEPARTMENT REPORTS:**

- A. Planning / Code Enforcement: Department Activity Report – September / October 2013.
- B. Engineering: Department Activity Report – September / October 2013.
- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. Other commission reports. (Council)
- L. City Attorney.

- 1. **Discussion/Action:** Duties of Employee Relations Councilor and Access to Information.

The incumbent Employee Relations Councilor appointee has asked that the Council define the duties of the position, including the scope of access to information.

**Recommendation:** Direct staff.

- 2. **Discussion/Action:** Termination of Counsel Retention Agreement and Consideration of RFP Process.

**Recommendation:** Direct staff.

- M. City Administrator:

- 1. **Informational:** Amendment of waste water debt documents.
- 2. **Discussion/Action:** Purchase Authority for Waste Water Aerators.

Council is asked to grant purchase authority to the City Administrator for the purchase of (2) waste water aerators and installation labor and materials

**Recommendation:** Authorize the City Administrator to purchase and install (2) 3 HP VaraCorp Turbine Aeration units with the cost of materials and labor not to exceed \$14,000, and to increase the Sewer Operating Fund expense budget line item 030-1232 “Plant & pump repair & maintenance” by \$14,000 to accommodate the purchase.

3. **Discussion/Action:** Consideration of Administrative Civil Liability Complaint.

Council is asked to consider the item.

**Recommendation:** Direct staff.

4. **Discussion/Action:** Vendor Agreement Review Schedule.

The city has many contractual agreements in place for professional and other services. Generally, agreements are renegotiated on as-needed, case-by-case basis, if at all.

**Recommendation:** Review and provide direction on any changes needed in the Vendor Agreement Review Schedule.

5. **Discussion/Action:** Approval of Emergency Operations Plan.

Through grant funds the Butte County Office of Emergency Services provided a new Emergency Operations Plan for the City of Biggs.

**Recommendation:** Authorize the Mayor to sign the letter of promulgation, and authorize the Mayor, Council Members, and Staff to sign the record of concurrence.

5. **INFORMATIONAL:**

6. **ADJOURNMENT:**

Presented by: \_\_\_\_\_ October 2, 2013  
Roben Dewsnup, City Clerk Date