

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

February 12, 2013

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Steve Speights, City Planner Scott Friend and City Clerk Roben Dewsnap.

**1. COMMUNITY PARTICIPATION:** None

**2. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of January 8, 2013.
- B. Approval of warrants: #8306 – 8319; Z00772 – Z00787, and 26802– 26895 for the month of January 2013 in the amount of \$382,333.30.
- C. Acknowledge receipt of Biggs Fire Department Report for January 2013 and Final Statistics for 2012.
- D. Acknowledge receipt of Police Department Report for December 2012 and January 2013.
- E. Acknowledge receipt of Animal Control Report for January 2013.
- F. Authorize City Administrator to sign a contract with R&DB Associates for annual testing and maintenance of the City of Biggs Electrical Substation, with an expenditure not to exceed \$10,000.
- G. Approve the emergency rental of a waste water bypass pump in the amount of \$4,392.58

Motion/Second to approve the consent calendar. (Arnold/Busch, MCU)

**3. DEPARTMENT REPORTS:**

A. Planning:

City Planner Scott Friend reviewed the Planning Activity Report included in the agenda packet.

B. Engineering:

- 1. City Engineer Steve Speights gave a verbal report regarding current city projects which included the Sixth Street Bridge Replacement and the Waste Water Treatment Plant Phase 1 Design. There were memos provided to council dealing with the design of the headworks, rock filters, chlorine dosing system, existing building, and electrical power and control systems.
- 2. Purchasing Authority for Land Acquisition and Construction Easements: Mr. Speights stated small pieces of land acquisition are needed for the Sixth Street Bridge project right-of-way and asked that the city administrator be given purchasing authority to disperse funds for the land. These funds will be reimbursed through the Bridge Replacement Program.

Motion/Second approve the City Administrator purchasing authority for land acquisition of right-of-way and purchase of construction easements associated with the Sixth Street Bridge project not to exceed \$11,000. (Busch/Thompson, MCU)

- C. Public Safety: Assistant Chief Dean Price gave a brief update on police issues in the City of Biggs.
- D. Sutter Butte Flood Control Agency (SBFCA). Vice Mayor Sheppard gave a brief report.
- E. Pubic Works. No report.

- F. Electric. Mayor Frith reported there will be a scheduled power outage by PG&E at approximately 11 p.m. on February 25<sup>th</sup> and around 5 a.m. on February 26<sup>th</sup>. Residents would be notified and times could change.
- G. BCAG: Councilmember Thompson would attend BCAG for Councilmember Busch.
- H. Air Quality: Meeting was canceled.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Vice Mayor Sheppard advised calling Mosquito Vector Control to report mosquito problems.
- K. Other commission reports. Councilmember Busch reported on the SCORE (Small Cities Organized Risk Effort) Meeting he attended.
- L. City Attorney: Greg Einhorn referred to letter sent to the editor of the Gridley Herald on behalf of the union that represents some of the Biggs employees. Mr. Einhorn presented a letter he prepared in response to the letter to the editor and asked for direction from council.

Resident Mary Frith stated the letter to the editor was inappropriate.

Resident Jeannie Durso thanked council for their service to the community and wanted assurance that all departments within the city were being run according to all specified standards of operation and performance.

Councilmembers Arnold, Thompson and Busch agreed the letter was acceptable. Mayor Frith chose not to comment. Vice Mayor Sheppard felt the letter should be cc'd to Local 185 Management.

M. City Administrator:

- 1. Mr. Sorensen asked council for purchasing authority for the maintenance contract for the city server and certain specified workstations.

Mayor Frith asked the agreement include all workstations.

Motion/Second to direct the city administrator to renew the contract with PacifiCom at the rate of \$900 per quarter with added workstations. (Frith/Sheppard, MCU)

- 2. Mr. Sorensen asked council to consider sending letters of support to the US Army Corp of Engineers and US Representative Doug LaMalfa in support of the SBFCA (Sutter Butte Flood Control Agency) Project.

Councilmember Thompson suggested changing the title to Congressman LaMalfa. Mr. Sorensen noticed two other errors in addresses.

Motion/Second to sign, seal and deliver the letters to Congressman LaMalfa and Mr. Schwichtenberg after the proper corrections had been made. (Thompson/Sheppard, MCU)

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4. **INFORMATIONAL:** Councilmember Busch presented a letter which included all of the agencies in the State of California.
5. **ADJOURNMENT:** The meeting was adjourned at 8:07 p.m.

ATTEST:

  
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Roben Dewsnap, CITY CLERK

APPROVED:

  
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Roger L. Frith, MAYOR