

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 7<sup>th</sup> DAY OF MARCH, 2014, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

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**AGENDA OF THE  
CITY COUNCIL  
CITY OF BIGGS**

**5:00 PM TUESDAY  
MARCH 11, 2014  
REGULAR MEETING**

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**MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

**1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

<p><b>The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.</b></p>
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**2. GENERAL PLAN UPDATE STUDY SESSION #2: Review of City of Biggs General Plan Draft and Final EIR's: (5:00 p.m.)**

Staff will present and review the Draft and Final Environmental Impact Reports prepared in support of the City of Biggs General Plan update project.

**3. PRESENTATIONS: (6:30 p.m.)**

- A. Proclamation for Child Abuse Prevention Month.
- B. Annual Audit of Fiscal Year ending June 30, 2013.

Independent CPA Donald R. Reynolds will present his summarized audit report to Council.

**Recommendation:** Accept report.

- C. Consider the Inclusion of Land within the Territorial Jurisdiction of the City of Biggs in the County of Butte Community Facilities District 2013-1 (Clean Energy).

**Recommendation:** Consider adopting Resolution 2014-04 granting consent to the Butte County Board of Supervisors to annex property within the jurisdiction of the City of Biggs to Butte County Community Facilities District 2013-1 (Glean Energy).

*Resolution No. 2013-04, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS GRANTING CONSENT TO INCLUSION OF LAND WITHIN THE TERRITORIAL JURISDICTION OF THE CITY IN THE COUNTY OF BUTTE COMMUNITY FACILITIES DISTRICT 2013-1 (CLEAN ENERGY).”*

#### 4. HOMETOWN CELEBRATION:

Brian Bassett would like to address or update the city on the status of the 4<sup>th</sup> of July event.

#### 5. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting of February 11, 2014.
- B. Approval of warrants: #8472– 8481; Z00996 – Z01014, and 27675 – 27736 for the month of February 2014 in the amount of \$321,222.09.
- C. Acknowledge receipt of Biggs Animal Control Report for January 2014.
- D. Acknowledge receipt of Biggs Fire Department Report for January and February 2014.
- E. Acknowledge receipt of Accountant’s Compilation Report for January 2014 and Monthly Cash and Investments Report for January 2014.

**Action:** It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

#### 6. DEPARTMENT REPORTS:

##### A. Planning / Code Enforcement:

- 1. Department Activity Report – February / March 2014.
- 2. GPA #2014-01: 2014-2022 City of Biggs Housing Element.

Staff is seeking input from Council on the content of the Public Review Draft of the 2014-2022 City of Biggs Housing Element document along with authorization from Council to submit the draft document to the State of California Housing Community Development Department (HCD) for the mandatory pre-adoption 60-day State review.

**Recommendation:** Staff recommends Council provide comments on the content of the document and if appropriate, provide authorization to staff to submit the Public Review Draft to HCD for the mandatory 60-day pre-adoption State review period.

##### B. Engineering:

- 1. Department Activity Report – February / March 2014.
- 2. Wastewater Improvement Project – Phase I.

The City’s existing wastewater treatment plant is in need of upgrades to enhance its operational capabilities. The plans and specifications for this project have been prepared and reviewed by the City and we are now ready to move forward by advertising for construction bids for the project.

**Recommendation:** It is recommended that the City Council authorize advertising for bids on the City’s Phase I Wastewater Improvement Project.

- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. Other commission reports. (Council)
- L. City Administrator:

1. **Discussion/Action:** City Attorney Recruitment Update.

Verbal report.

**Recommendation:** Direct Staff.

2. **Informational:** Budget Review Q1 2013-2014.
3. **Discussion/Action:** Purchase of Tax Defaulted Property.

Council is asked to consider authorizing the purchase of three tax defaulted parcels.

**Recommendation:** Approve Resolution No. 2014-03 authorizing the Mayor to enter into a purchase agreement with the County of Butte to purchase parcel numbers 022-140-009-000, 022-140-010-000, 022-140-011-000 and to authorize the Mayor, City Administrator and City staff to execute any related agreements and to take all actions necessary to acquire the properties.

*Resolution No. 2014-03* “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS TO EXECUTE AN AGREEMENT WITH THE COUNTY OF BUTTE TO ACQUIRE TAX-DEFAULTED PROPERTY AND TO ACCEPT SAID PROPERTY.”

4. **Discussion/Action:** Water Meter Installation Policy.

Council is being asked to consider concepts of a program to proactively convert water customers from flat rate to metered service.

**Recommendation:** Direct Staff.

5. **Discussion:** Daughters of the American Revolution Arbor Day Planting.

**7. INFORMATIONAL:**

**8. CLOSED SESSION:**

A. Closed session pursuant to Government Code §54957.6.

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: City Administrator, City Attorney and Vice Mayor Sheppard. Employee Organization: Laborers Local 185

B. Closed session pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Annual)

Title: City Administrator

C. Closed session pursuant to Government Code Section 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Assessor parcel numbers 022-140-004

Agency negotiator: Mark Sorensen

Negotiating parties: M. Robert & Phyllis J. Ching

D. Closed session pursuant to Government Code Section 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Assessor parcel numbers 022-140-009, 022-140-010, 022-140-011

Agency negotiator: Mark Sorensen

Negotiating parties: Windemere Capital, LLC et al, and Butte County

**9. RESUME REGULAR SESSION:**

**10. ADJOURNMENT:**

Presented by: \_\_\_\_\_ March 7, 2014  
Roben Dewsnap, City Clerk Date