

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 8th DAY OF AUGUST, 2014, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE
CITY COUNCIL
CITY OF BIGGS**

**6:15 PM TUESDAY
AUGUST 12, 2014
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. CLOSED SESSION: TO BEGIN AT 6:15 PM

**A. Closed session pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor parcel numbers 022-140-004

Agency negotiator: Mark Sorensen

Negotiating parties: M. Robert & Phyllis J. Ching

**B. Closed session pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor parcel numbers 022-140-009, 022-140-010, 022-140-011

Agency negotiator: Mark Sorensen

Negotiating parties: Biggs Business Trust, et al.

3. RESUME REGULAR SESSION: TO BEGIN AT 6:30 PM

4. CONSENT CALENDAR:

A. Approval of Council Minutes for Regular Meeting July 8, 2014.

B. Approval of warrants: 8532 – 8542, Z01091 – Z01109, and 27956 – 28103 for the months of June and July 2014 in the amount of \$1,230,295.22.

- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the months of June and July 2014.
- D. Acknowledge receipt of Accountant’s Compilation Report as of May 2014.

- E. Approve Resolution No. 2014-16, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE ‘GANN’ APPROPRIATION LIMIT FOR FISCAL YEAR 2014-2015.”
- F. Informational: Authority to modify or amend waste water debt documents due to increase in construction costs.
Action: It is recommended items “A” through “F” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

5. DEPARTMENT REPORTS:

A. Planning:

- 1. Planning Department / Code Enforcement Activity Report – July/August 2014.

B. Engineering:

- 1. Department Activity Report – July/August 2014.
- 2. **Discussion/Action:** Policy for Approving Construction Contract Change Orders.

This year the City is involved in two major construction projects which often times involves changes in the field that require immediate response.

Recommendation: Approve a policy that provides the City Administrator and City Engineer the authority to approve construction contract change orders in an amount not to exceed \$50,000 each with a summary report of said change orders provided to Council at the next Council Meeting.

- 3. **Discussion/Action:** Task Order No. 23 to the Engineering Services Agreement Dated June 11, 2011.

The Engineering Services Contract Schedule of Fees is proposed to be increased.

Recommendation: Approve Task Order No. 23 and authorize the City Administrator to execute the Task Order.

- 4. **Discussion/Action:** Task Order No. 24 to the Engineering Services Agreement Dated June 11, 2011, for the Sixth Street Bridge Project.

There is a need to adjust the construction engineering work scope and related costs for the Sixth Street Bridge Project.

Recommendation: Approve Task Order No. 24 in the amount of \$93,161 and authorize the City Administrator to execute the Task Order.

- C. Public Safety: Verbal report.
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. Other commission reports. (Council)

L. City Administrator:

1. **Discussion/Action:** Contract for Services with SCHWARTZER & MCPHERSON LAW FIRM.

Council is asked to consider authorizing a contract for Services with SCHWARTZER & MCPHERSON LAW FIRM.

Recommendation: Authorize the Mayor and City Administrator to Contract for Services with SCHWARTZER & MCPHERSON LAW FIRM.

2. **Discussion/Action:** Project Approval – Acquire Land for Second Street Well Site.

Council is asked to consider granting the City Administrator to move forward with a project to acquire additional land for the Second Street Well Site.

Recommendation: Authorize the City Administrator to proceed with the project to acquire additional land for the Second Street well site, not to exceed \$12,000.

3. **Discussion/Action:** Issuance of a Request for Proposals to Demolish and Remove the City-Owned Residential Dwelling at 3069 Eighth Street.

Staff is requesting authorization and direction from Council to prepare and circulate a Request for Proposal for services to demolish and remove the city-owned residential dwelling.

Recommendation: Direct staff.

4. **Discussion/Action:** Review of Municipal Code Section 10.30.

Council has indicated the desire to review various aspect of Municipal Code Section 10.30.

Recommendation: Review the City’s Utility Billing policies and direct staff regarding future discussion areas and/or desired changes to the Municipal Code.

5. **Discussion/Action:** Council is asked to consider authorizing the City of Biggs to join the Northern California Joint Pole Association.

City Staff believes that it will be financially beneficial to join NCJPA and pursue reimbursement for transferring telephone and cable services during the replacement of city owned utility poles.

Recommendation: Approve Resolution No 2014-18 by reading of title only, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS SEEKING CITY MEMBERSHIP IN THE NORTHERN CALIFORNIA JOINT POLE ASSOCIATION AND DIRECTING STAFF TO SUBMIT APPLICATION.”

6. **Discussion/Action:** Parking Violations and Fee Schedule.

Council is asked to consider approving an Ordinance to affect changes to City Municipal Code related to parking violations and to approve changes to the associated fee schedule.

Recommendation: Approve Resolution No. 2014-19 by reading of title only, “A RESOLUTION OF THE CITY OF BIGGS ADOPTING PARKING VIOLATION FINE SCHEDULE.”

Introduce first reading of Ordinance No. 402 by reading of title only, “AN ORDAINANCE OF THE CITY OF BIGGS AMENDING CHAPTER 8.15 OF THE BIGGS MUNICIPAL CODE TO SET FORTH PARKING VIOLATIONS.”

6. INFORMATIONAL:

7. ADJOURNMENT:

Presented by: _____ August 8, 2014
Roben Dewsnup, City Clerk Date