

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold and Busch were present. Council Member Thompson arrived at 6:45 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnup.

**1. COMMUNITY PARTICIPATION:**

Resident Steve Thompson asked Council consider presenting a proclamation to Council Member Thompson for her service to the City as the Hometown Celebration Committee Chairman.

**2. PRESENTATION:**

Butte County Mosquito and Vector Control District Manager Matthew Ball stated all Butte County registered property owners would receive a ballot in the mail to vote in favor of or in opposition to an assessment.

**4. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of March 11, 2014.
- B. Approval of warrants: #8483 – 8493; Z01015 – Z01033, and 27737 – 27793 for the month of March 2014 in the amount of \$287,089.31.
- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of February 2014.
- D. Acknowledge receipt of Gridley-Biggs Animal Control Report for the month of February 2014.
- E. Acknowledge receipt of Accountant's Compilation Report and Monthly Cash and Investments Report as of February 2014.

Motion/Second to accept the consent calendar as written. (Arnold/Busch, MCU; Absent: Thompson)

Fire Chief Todd Tindill informed Council the local Lion's Club would be holding a fundraiser dinner on May 3<sup>rd</sup> and would donate a portion of the proceeds to the Biggs Fire Department.

**3. PUBLIC HEARINGS:**

General Plan Amendment GPA#2014-01.

City Planner Scott Friend advised Council that following significant community outreach; public review, debate and discussion; substantial study; and review by Council, the City of Biggs 2030 General Plan is being forwarded to Council for adoption. He was asking Council to certify the Final Environmental Impact Report and to adopt the 2030 Biggs General Plan.

Council accepted the report from Mr. Friend.

Mayor Frith opened the hearing to the public.

Proponents. None

Opponents. Donna Decker, City of Gridley City Planner, stated the planning boundaries from South Avenue to the Southerly boundary of the planning area is encroaching into the City of Gridley's sphere of influence and therefore, the ag designation shown on the plan is in direct conflict of the land use areas and land uses that are planned for the City of Gridley. The urban reserve boundaries are also within the City of Gridley's land use plan. The plan also allows one dwelling unit per ten acres which doesn't seem to be supportive of agricultural uses. Until a code amendment is adopted that provides a zoning designation for agricultural, 2500 acres of ag land will be able to be converted to single family/residential at a rate minimum of two units per acre and up to six units per acre. She requested the City of Biggs pull back the Southerly boundary of the sphere of influence adopted by LAFCO for the City of Gridley which would reduce conflict and ambiguity. She also stated concerns with buffers between agricultural uses and urban landscape.

Proponent rebuttal. None

Mayor Frith closed the hearing to the public.

Council Member Thompson asked about the property up to South Avenue and Mr. Friend stated LAFCO does provide for overlapping.

Motion/Second to adopt Resolution No. 2014-06 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT, AND ADOPTING THE FINDINGS OF FACT AND STATEMENT OF OVERRIDING CONSIDERATIONS PREPARED FOR THE CITY OF BIGGS GENERAL PLAN UPDATE." (Frith/Thompson, MCU)

Motion/Second to adopt Resolution No. 2014-07 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING GENERAL PLAN AMENDMENT #2014-01, ADOPTING THE 2030 CITY OF BIGGS GENERAL PLAN." (Frith/Thompson, MCU)

## 5. DEPARTMENT REPORTS:

### A. Planning:

1. Planning / Code Enforcement: Mr. Friend reviewed the Activity Report for March 2014 / April 2014.
2. Participation in the PG&E Greenhouse Gas Emissions Inventory and Energy/Climate Planning Program – the Sierra Nevada Partnership. Mr. Friend stated the City of Biggs was offered the opportunity to participate in a program that is paid for by PG&E but is run through the Sierra Business Council. The program would involve the preparation of a Greenhouse Gas Emissions Inventory looking at the emissions profile of the operations of the City of Biggs. There would be an indirect cost of staff time.

Motion/Second to direct the city administrator to sign the participation agreement on behalf of the city. (Frith/Thompson, MCU)

3. City of Biggs 2013 General Plan and Housing Element Annual Report. Mr. Friend stated this report is prepared annually as required by Government Code Section 65400 and provides a summary of the activities that occurred in 2013 and that relate to the implementation of the City's adopted General Plan and Housing Element.

Motion/Second to accept the Annual Report and direct staff to forward the report to the Office of Planning and Research pursuant to Government Code Section 65400(a)(2). (Arnold/Frith, MCU)

- B. Engineering: City Engineer Brian Martin reviewed the Department Activity Report – March 2014 / April 2014 which included the WWTP Project, Sixth Street Bridge Project, Regional Board Issues, Casey Parcel Map and funding opportunities.
- C. Public Safety: Nothing to report.
- D. Sutter Butte Flood Control Agency (SBFCA). Vice Mayor Sheppard gave a report on the meeting he attended.
- E. Pubic Works. Nothing to report.
- F. Electric. Mayor Frith will attend the legislative meeting in Washington D.C. this month.
- G. BCAG. Council Member Busch reported there are no unmet transportation needs in Butte County.
- H. Air Quality. Council Member Busch attended the meeting for Council Member Thompson.
- I. Solid Waste. Nothing to report.
- J. Mosquito Abatement. Nothing to report.
- K. Other commission reports. None.
- L. City Attorney. Mr. Einhorn advised Council of a recent ruling which states texts and emails on personal devises are not public record. He felt this decision would likely be appealed and he advised all public officials to assume that all City of Biggs related correspondence on a personal devise may be deemed a public record.
- M. City Administrator.

- 1. Approval of the Power Management and Administrative Services Agreement, Amended and Restated Facilities Agreement, Amended and Restated Scheduling Coordination Program Agreement, and Second Amended and Restated Pooling Agreement.

Mr. Sorensen informed Council that NCPA staff, in coordination with City staff, had developed an updated suite of agreements under which NCPA will provide Power Management and Administrative services to the City.

Motion/Second to adopt and approve the Power Management and Administrative Services Agreement, Amended and Restated Facilities Agreement, Amended and Restated Scheduling Coordination Program Agreement, and Second Amended and Restated Pooling Agreement and authorize the Mayor of City to execute the Power Management and Administrative Services Agreement, Amended and Restated Facilities Agreement, Amended and Restated Scheduling Coordination Program Agreement, and Second Amended and Restated Pooling Agreement, on behalf of the City. (Frith/Busch, MCU)

Motion/Second to approve Resolution No. 2014-05, "RESOLUTION OF THE CITY OF BIGGS APPROVAL OF THE POWER MANAGEMENT AND ADMINISTRATIVE SERVICES AGREEMENT, AMENDED AND RESTATED FACILITIES AGREEMENT, AMENDED AND RESTATED SCHEDULING COORDINATION PROGRAM AGREEMENT, AND SECOND AMENDED AND RESTATED POOLING AGREEMENT." (Frith/Busch, MCU)

2. Purchase and Disposal Authority – Replacement of Itron Readers.

Mr. Sorensen stated the manufacturer Itron is phasing out support of the City's current readers in mid 2014. New ERT's (Electronic Reader Transmitters) are not compatible with the current readers. New readers are backward compatible with the City's existing water meter and electric meter ERT's and will read the existing meters.

Motion/ Second to authorize the purchase of (2) Itron FC300 readers at a cost not to exceed \$6,500 and authorize a budget modification to Electric Supplies, increasing the budget expense by \$6,500 and authorizing the trade-in of the City's (2) Itron FC200 readers and authorize the city administrator to execute this action. (Thompson/Arnold, MCU)

3. Water Meter Installation Policy.

Mr. Sorensen asked Council to consider an update to its water meter installation policies to allow proactive conversion of water customers from flat rate to metered service.

Motion/Second to approve the City policy to proactively convert water customers from flat rate to metered service. (Thompson/Frith, MCU)

4. Policy and Procedure Review.

Mr. Sorensen asked Council to consider reviewing and editing city policies and procedures. Council agreed to hold a workshop to review the policies and procedures.

6. **INFORMATIONAL:** Council Member Busch discussed a biomass to energy project.

7. **ADJOURNMENT:** The regular meeting was adjourned at 8:37 p.m.

ATTEST:

  
Roben Dewsnup, CITY CLERK

APPROVED:

  
Roger L. Frith, MAYOR