

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

July 8, 2014

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Busch and Arnold were present. Council Member Thompson was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnap.

**1. COMMUNITY PARTICIPATION:** Brian Bassett updated Council on the 4<sup>th</sup> of July event.

**3. DEPARTMENT REPORTS:**

Council moved item 3.B. forward.

B. Engineering: Department Activity Report.

City Engineer Brian Martin began his report with the Phase I Wastewater Plant Improvement Project and stated the project had been awarded on June 26<sup>th</sup> to CalElectro, Inc. of Redding, California.

Andrew Meredith, of the International Brotherhood of Electrical Workers, stated his concerns about the City awarding the bid to CalElectro at a special meeting rather than holding the item over to the July 8<sup>th</sup> regular council meeting.

Council explained there were certain timelines that needed to be met.

Mr. Martin reviewed the remainder of the activity report.

**2. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of June 10, 2014 and Special Meeting of June 26, 2014.
- B. Approval of warrants: 8518-8530, Z01072 – Z01090 for the month of June 2014 in the amount of \$36,878.69.
- C. Acknowledge receipt of Biggs Fire Department Report for the month of June 2014.
- D. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of May 2014.
- E. Acknowledge receipt of Animal Control Report for the month of May 2014.

Vice Mayor Sheppard pointed out an error in item 4.L.2. of the June 10, 2014 minutes, and stated it should read Council Member Thompson rather than Council Mayor Thompson.

Motion/Second to approve the Consent Calendar with the stated correction.  
(Sheppard/Frith, MCU; Absent: Thompson)

**3. DEPARTMENT REPORTS: Continued**

A. Planning:

- 1. Planning / Code Enforcement: Mr. Friend reviewed the Activity Report for June 2014 / July 2014 and asked council to disregard everything in item 3, as events had changed since the report had been printed.

2. PMC Agreement for Services – City Planner and Code Enforcement.

Mr. Friend stated the City of Biggs has contracted with PMC for planning and code enforcement activities for many years and presented an agreement to extend those services for Fiscal Year 2014-2015.

Motion/Second to authorize the Mayor to sign the Agreement for Professional Consulting services for Planning and Code Enforcement activities with PMC for the 2014-2015 fiscal year. (Arnold/Sheppard, MCU; Absent: Thompson)

3. Purchase Authority for Biological Services from PMC.

Mr. Friend stated since the sighting of a Giant Garter Snake within the Sixth Street Bridge project area, PMC's biologist assigned to the project has been visiting the site each day to confirm the lack of Giant Garter Snakes and a biologist will be required to be onsite every morning for one hour.

Motion/Second to authorize the City Administrator and the Mayor to purchase biological services from PMC and their subcontractors in an amount not to exceed \$30,000 and to execute any related task orders or contracts. (Sheppard/Arnold, MCU; Absent: Thompson)

C. Public Safety. No report.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Pubic Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. No report.

H. Air Quality. No report.

I. Solid Waste. Council Member Arnold reported the Solid Waste name had been changed to Butte County Integrated Solid Waste Management Local Task Force.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. Other commission reports. Council Member Arnold reported he attended the Abandoned Vehicle Abatement Service Authority Meeting.

L. City Administrator.

1. Fire Protection Agreement with CalFire.

Mr. Sorensen presented the 2014-2015 fire protection agreement with CalFire to Council for approval.

Motion/Second to approve Resolution No. 2014-13, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA02479) FOR SERVICES FROM JULY 1, 2014 TO JUNE 30, 2015." (Frith/Sheppard, MCU; Absent: Thompson)

2. Surplus Fire Engines.

Mr. Sorensen asked Council to consider retention or disposal options of the two fire engines no longer needed for front line service – a 1973 International and a 1998 HME.

Motion/Second to sell both fire engines and place the proceeds into the fire engine reserve account for the purchase of a fire apparatus in the future.  
(Arnold/Sheppard, MCU; Absent: Thompson)

3. Extension of Law Enforcement Services Agreement.

Mr. Sorensen asked Council to consider granting authority to the mayor to sign an extension of the Law Enforcement Services Agreement with the City of Gridley.

Motion/Second to authorize the mayor to sign the extension of the police services agreement. (Frith/Sheppard, MCU; Absent: Thompson)

4. Butte County Local Hazard Mitigation Plan.

Mr. Sorensen asked Council to consider adopting the Butte County Local Hazard Mitigation Plan by resolution.

Motion/Second to approve Resolution No. 2014-14, "RESOLUTION OF THE CITY OF BIGGS ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN." (Arnold/Sheppard, MCU; Absent: Thompson)

5. MOU (Memorandum of Understanding) between the City of Biggs and Laborers Local 185.

Mr. Sorensen presented the MOU to Council for consideration.

Motion/Second to approve the MOU with Laborers Local 185 and authorize the mayor to sign the agreement. (Sheppard/Busch, MCU; Absent: Thompson)

6. Fiscal Year 2014-2015 Budget Approval.

Mr. Sorensen presented the Fiscal Year 2014-2015 Budget to Council for approval by resolution.

Motion/Second to adopt Resolution No. 2014-15 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED '2014-2015 BUDGET, CITY OF BIGGS'." (Sheppard/Arnold, MCU; Absent: Thompson)

4. **INFORMATIONAL:** Mr. Sorensen updated Council on property the City was considering purchasing for the WWTP land acquisition project.

5. **ADJOURNMENT:** The regular meeting was adjourned at 8:37 p.m.

ATTEST:



Roben Dewsnap, CITY CLERK

APPROVED:



Roger L. Frith, MAYOR