

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Busch and Thompson were present. Council Member Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** Resident Mary Frith commented on the community clean-up day and the City newsletter.
2. **TRAFFIC ISSUES:** Resident Michael Sherlock asked to discuss the problem of cars traveling at high rates of speed on Fifth Street. He suggested a solution could be to install a four-way stop at Fifth and C Streets. Residents Mary Frith and Steven Sherlock had also observed speeding in this area.

Mayor Frith suggested adding this item to the next public works committee meeting agenda for further discussion.

**3. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of September 9, 2014.
- B. Approval of warrants: 8554 – 8564, Z01129 – Z01147, and 28163 – 28218 for the month of September 2014 in the amount of \$608,444.16.
- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of September, 2014.
- D. Adopt Resolution No. 2014-20 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AGREEMENT NUMBER 14Y-1408 WITH THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) DIRECT PAYMENT PROGRAM PROCESSING FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WITH THE CITY OF BIGGS, OCTOBER 1, 2014 THROUGH APRIL 30, 2017” by reading of title only.

Councilmember Busch asked to remove item A from the consent calendar.

Motion/Second to approve the consent calendar with the exception of item A.  
(Thompson/Frith, MCU; Absent: Arnold)

Councilmember Busch questioned the wording in paragraph one, page 3 of the September 9, 2014 minutes.

Motion/Second to approve item A. (Busch/Thompson, MCU; Absent: Absent)

**4. DEPARTMENT REPORTS:**

A. Planning.

1. Planning / Code Enforcement: City Planner Scott Friend reviewed the activity report for September/October 2014.
2. Downtown-Area Building Safety and Code Enforcement. Mr. Friend stated that he, the City Administrator and two representatives from the Butte County Development Services Department conducted a site walk in the downtown area to evaluate the

exterior physical conditions of all of the buildings located on B Street between Sixth and Seventh Streets. Mr. Friend will send a letter to the property owners when he receives comments back from the County representatives.

3. CHIP Impact Fees Adjustment Request – North Biggs Estates. Mr. Friend stated the Community Housing Improvement Program (CHIP), owner/developer of the North Biggs Estates project, has requested the City of Biggs consider an adjustment to the City's impact fee program to address impact fee amounts for a future multiple family dwelling unit project. Mr. Friend presented a proposed adjusted fee table for multiple family residential.

Mr. Friend stated if Council supported this, he would bring this item back to them for further discussion. Council supported more discussion of this item.

B. Engineering.

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report which included funding for the wastewater treatment plant, regional board issues and phase I of the wastewater improvement project.
2. Task Order No. 25 to the Engineering Services Agreement. Mr. Martin asked Council to approve Task Order No. 25 to complete the preliminary engineering for the recently approved Safe Routes to School Project in the amount of \$90,000.

Motion/Second to approve Task Order No. 25 in the amount of \$90,000 and authorize the city administrator to execute the task order. (Frith/Sheppard, MCU; Absent: Arnold)

3. Sixth Street Bridge Construction Contract No. 13-100.

Mr. Martin stated the Sixth Street Bridge project had been completed and it was now ready for acceptance.

Motion/Second to approve Resolution No. 2014-21, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT THE CONSTRUCTION PROJECT ON BEHALF OF THE CITY FOR THE 6<sup>TH</sup> STREET BRIDGE REPLACEMENT PROJECT." (Frith/Sheppard, MCU; Absent: Arnold)

- C. Public Safety. Police Chief Dean Price gave an update on police issues in the City of Biggs.
- D. Sutter Butte Flood Control Agency (SBFCA). Vice Mayor Sheppard reported about the meeting he attended.
- E. Pubic Works. Council discussed ways to celebrate the completion of the Sixth Street Bridge.
- F. Electric. Mayor Frith commented about the annual conference he attended.
- G. BCAG. Councilmember Busch reported about the meeting he attended.
- H. Air Quality. Councilmember Busch reported about the meeting he attended.
- I. Solid Waste. No report.



- J. Mosquito Abatement. Vice Mayor Sheppard reported that West Nile Virus was still a problem.
- K. Other commission reports. Councilmember Busch stated he attended the SCORE Convention in Lake Tahoe and he would be attending a SCORE meeting in Squaw Valley.
- L. City Administrator. Review of Municipal Code Section 10.30.

Mr. Sorensen stated this was the next stage of the review for Municipal Code Section 10.30.

Motion/Second to approve Resolution No. 2014-22 "A RESOLUTION OF THE CITY OF BIGGS ADOPTING MISCELLANEOUS UTILITY FEE SCHEDULE."  
(Thompson/Sheppard, MCU; Absent: Arnold)

Motion/Second to approve first reading of Ordinance No. 403, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING CHAPTER 10.30 OF THE BIGGS MUNICIPAL CODE TO UPDATE UTILTIY BILLING POLICIES AND PROCEDURES" by reading of title only. (Thompson/Sheppard, MCU; Absent: Arnold)

Mayor Frith suggested changing the wording under Meter Charges in the fee section to "actual incurred" rather than "any incurred" for better clarification.

5. **INFORMATIONAL:** None

6. **CLOSED SESSION:** Council adjourned to closed session at 9:20 p.m.

A. Closed session pursuant to Government Code Section 54957  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Annual)  
Title: City Administrator

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION  
Government Code section 54956.9(d)(1)  
One Case: Northern California Power Agency, City of Redding, California, City of Roseville, California, and City of Santa Clara, California v. the United States (United States Court of Federal Claims case no. 14-817C)

7. **REGULAR SESSION:** Council resumed regular session at 10:05 p.m.

Council took unanimous action on agenda item 6.B. (Absent: Arnold)

8. **ADJOURNMENT:** The regular meeting was adjourned at 10:08 p.m.

ATTEST:

  
Roben Dewsnup, CITY CLERK

APPROVED:

  
Roger L. Frith, MAYOR