

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 6th DAY OF MARCH, 2015, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM TUESDAY
MARCH 10, 2015
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. AGREEMENT:

Discussion/Action: Excavation Agreement with Sutter Butte Flood Control Agency (SBFCA).

In concert with the SBFCA Feather River West Levee Project and the City's Wastewater Phase 2 Project, SBFCA seeks to remove material from the construction site for use in the SBFCA levee project.

Recommendation: Authorize the City Administrator to execute the Agreement with suitable revisions reflecting Council direction.

3. INTER-FUND LOAN:

Discussion/Action: Authorize inter-fund loans to fund wastewater project land acquisition.

Recommendation: Approve Resolution No. 2015-07, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING AN INTERFUND LOAN IN THE AMOUNT OF \$1,300,000 FROM THE CITY'S ELECTRICAL FUND (050) AND \$200,000 FROM ELECTRIC IMPROVEMENT (100) TO THE CITY'S WWTP PROJECT PHASE 2 FUND (108)."

4. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting of February 10, 2015.
- B. Approval of warrants: 8609 – 88619, Z01224 – Z01242, and 28475 – 28543 for the month of February 2015 in the amount of \$460,931.56.
- C. Acknowledge receipt of Accountant’s Compilation Report for December 2014 and January 2015, Recap of Discretionary Funds as of December 31, 2014, and Funds with Restricted Uses as of December 31, 2015.

Action: It is recommended items “A” through “C” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

5. DEPARTMENT REPORTS:

- A. Planning: Planning Department / Code Enforcement Activity Report – January/February 2015.
- B. Engineering:
 - 1. Department Activity Report – February/March 2015.
 - 2. **Discussion/Action:** Task Order No. 30 to the Engineering Services Agreement dated June 11, 2011.

Task Order No. 30 includes a scope of work to prepare and submit an application for funding a Safe Routes to Schools Project.

Recommendation: Authorize submission of an application for Cycle 2 of the Active Transportation Program/ Safe Routes to School Program, approve Task Order No. 30, and authorize the City Administrator to execute the Task Order in the amount of \$10,000.

- C. Public Safety – Verbal update.
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)

J. Mosquito Abatement – Verbal update. (B. Sheppard)

K. SCORE – Verbal update.

L. LAFCo – Verbal Update.

M. Other commission reports. (Council)

N. City Administrator:

1. **Discussion/Action:** Council Appointment to the Advisory Board of County Service Area #31.

Council is asked to consider making a Council Appointment to the Advisory Board of County Service Area #31, AKA: Biggs Swimming Pool District, or Schohr’s Pool.

Recommendation: Consider making appointment.

2. **Discussion/Action:** Inter-fund Loan Extension.

Council is asked to consider continuation of a 2012 inter-fund loan.

Recommendation: Approve Resolution No. 2015-05 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CONFIRMING THE CONTINUED INTER-FUND LOAN FOR THE EXPANSION AND UPGRADE OF ITS WASTE WATER TREATMENT AND DISCHARGE SYSTEM.”

3. **Discussion/Action:** Authorization to Purchase Renewable Energy Certificates.

In pursuit of State Mandated Renewable Portfolio Standard goals, Council is asked to authorize the City Administrator to purchase up to \$50,000 of Renewable Energy Credits (REC’s) for calendar year 2015.

Recommendation: Authorize the City Administrator to purchase up to \$50,000 of Renewable Credits for calendar year 2015 and to execute any related purchase agreements. The funding source shall be Fund 054, Freely Allocated Greenhouse Gas Credits. And, to modify and increase the expense budget of Fund 054 by \$50,000.

4. **Discussion/Action:** Authorization to Purchase Services for Update of Biological Assessment of the Wastewater Treatment Plant Phase 2 site from Pacific Municipal Consultants.

Council is asked to consider granting authorization to purchase services for update of Biological Assessment from Pacific Municipal Consultants (PMC).

Recommendation: Grant authorization to the Mayor and City Administrator to purchase services for and update of the WWTP Phase 2 site Biological Assessment from Pacific Municipal Consultants (PMC) in an amount not to exceed \$8,000.

5. **Discussion/Action:** Authorization to Participate in Safe Routes to School Program and Project.

Council is asked to grant authority to the City Administrator to participate in the Safe Routes to School program and the City’s approved project.

Recommendation: Approve Resolution No. 2015-06, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROJECT DOCUMENTS FOR SAFE ROUTES TO SCHOOL PROJECT.”

6. **Discussion/Action:** Authorize Change in Banking Relationship.

Mayor and Council are asked to consider authorizing the City Administrator to enter into a new banking relation with U.S. Bank.

Recommendation: Adopt Resolution No. 2015-08, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO SIGN ALL NECESSARY AGREEMENTS TO ENTER INTO A NEW DEPOSITORY BANKING RELATIONSHIP WITH U.S. BANK.”

6. INFORMATIONAL:

7. ADJOURNMENT:

Presented by: _____ March 6, 2015
Roben Dewsnup, City Clerk Date