

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 9th DAY OF OCTOBER, 2015, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM TUESDAY
OCTOBER 13, 2015
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

1. CONSENT CALENDAR:

- A. Approval of Council Minutes for regular meeting of September 8, 2015 and special meeting of September 29, 2015.
- B. Approval of warrants: 30415 – 30493, Z01355 – Z01373, for the month of September in the amount of \$530,916.67.
- C. Acknowledge receipt of Police Reports for September 2015.
- D. Acknowledge receipt of Animal Control Report for August and September 2015.
- E. Authorization to Write Off Uncollectable Utility Bills.

Action: It is recommended items "A" through "E" be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

2. DEPARTMENT REPORTS:

A. Planning:

1. Department Activity Report – September / October 2015.

2. **Discussion/Action:** Funding Request – Community Development Block Grant (CDBG) and Home Annual Reports.

Staff requests that the City Council authorize funding in the amount of \$3,285.00 for the preparation of required Community Development Block Grant (CDBG) and HOME Program Annual Reports.

Recommendation: Staff recommends that the City Council consider the request and approve funding for this task in the amount of \$3,285 and, requests authorization to staff to initiate work on the task.

B. Engineering:

Department Activity Report – September / October 2015.

- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. SCORE – Verbal update – Verbal update. (J. Busch)
- L. LAFCo – Verbal update – Verbal update. (J. Busch)
- M. Other commission reports. (Council)
- N. City Administrator:

1. **Discussion/Action:** Real Property Lease “Rio Bonito Park”.

At the September 8, 2015 meeting, Council approved a version of the subject lease. That lease was provided to the Biggs School District on September 9th. On September 25th, the City received an approved lease from the School District with a change not approved by Council.

Recommendation: Consider approval of the lease.

2. **Discussion/Action:** Support Grant Application of North State Rendering.

North State Rendering and Butte County are seeking letters of support for a grant application for North State Rendering to expand and improve its ability to receive organic materials at its anaerobic digester near the intersection of Highway 99 and Shippee Road.

Recommendation: Authorize the Mayor and City Administrator to support the North State Rendering application for a greenhouse gas reduction grant.

3. **Discussion/Action:** Budget Modification for Butte County Jail Development Impact Fee.

Council previously authorized an agreement with Butte County wherein the City of Biggs agrees to collect specified development impact fees on behalf of the County of Butte, and then requires the City of Biggs to transfer the fees collected to the County of Butte on a quarterly basis.

Recommendation: Authorize the City Administrator to create a new accounting fund for the Butte County Jail Impact Fee, and to expend all funds collected in the fund by transfer of the funds to the County of Butte on a quarterly basis as defined by the agreement with Butte County.

4. **Discussion/Action:** Consideration of an Update to the Safety Recognition Program.

Previously, Council authorized the City Administrator to formulate a new safety recognition program.

Recommendation: Repeal the 2010 program and approve implementation of the proposed quarterly safety recognition program.

5. **Discussion/Action:** Utility Customer Information Privacy Policy.

Various state and federal regulations exist to protect customer information, but the City should also have a clearly articulated policy in this area to guide employee activities.

Recommendation: Consider the attached draft Utility Customer Privacy Policy.

6. **Discussion/Action:** Social Media Policy.

Social media has become a common form of communication and its use has been found to be constructive and useful by many business and government organization when properly structured and managed.

Recommendation: Direct staff.

3. **INFORMATIONAL:**

4. **CLOSED SESSION:**

Closed session pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Administrator

5. RESUME REGULAR SESSION:

6. ADJOURNMENT:

Presented by: _____ October 9, 2015
Roben Dewsnup, City Clerk Date