

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnap.

1. COMMUNITY PARTICIPATION: None.

2. AGREEMENT: Excavation Agreement with Sutter Butte Flood Control Agency.

City Administrator Mark Sorensen reminded Council this item was discussed at the last Council meeting and he presented a revised agreement. He also added that Sutter Butte Flood Control Agency would be responsible for environmental permits and clearances for the activity they would be undertaking at the site.

Motion/Second to approve the Excavation Agreement with Sutter Butte Flood Control Agency with the updated changes. (Sheppard/Thompson, MCU)

3. INTER-FUND LOAN: Loans to Fund Wastewater Project Land Acquisition.

Mr. Sorensen stated the City was contemplating land acquisition related to its wastewater phase 2 project. Various timing issues make it advantageous to the City to fund the purchase effort at this time while the City continues to pursue funding opportunities.

Motion/Second to approve Resolution No. 2015-07 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING AN INTER-FUND LOAN IN THE AMOUNT OF \$1,300,000 FROM THE CITY'S ELECTRICAL FUND (050) AND \$200,000 FROM THE ELECTRIC IMPROVEMENT FUND (100) TO THE CITY'S WWTP PROJECT PHASE 2 FUND (108)." (Arnold/Thompson, MCU)

Motion/Second to authorize payment of funds to the State of California Condemnation Deposit Fund. (Frith/Sheppard, MCU)

4. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting of February 10, 2015.
- B. Approval of warrants: 8609 – 88619, Z01224 – Z01242, and 28475 – 28543 for the month of February 2015 in the amount of \$460,931.56.
- C. Acknowledge receipt of Accountant's Compilation Report for December 2014 and January 2015, Recap of Discretionary Funds as of December 31, 2014, and Funds with Restricted Uses as of December 31, 2015.

Vice Mayor Sheppard asked to have noted in the February 10, 2015 minutes that Councilmember Thompson arrived late.

Motion/Second to approve the consent calendar with the noted changes. (Sheppard/Busch, MCU)

5. DEPARTMENT REPORTS:

- A. Planning / Code Enforcement: City Planner Scott Friend reviewed the Planning Department monthly activity report for February/March 2015.

B. Engineering

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report for February/March 2015.
2. Task Order No. 30 to the Engineering Services agreement Dated June 11, 2011.

Mr. Martin informed Council of an opportunity to apply for a second cycle of Safe Routes to Schools and the application is due on June 1, 2015. The program requires additional public outreach prior to submitting an application for funding. The cost to prepare and submit the application is \$10,000.

Motion/Second to authorize submission of an application for Cycle 2 of the ATP/SRTS Program, approve Task Order No. 30 and authorize the City Administrator to execute the Task Order not to exceed \$10,000.
(Thompson/Sheppard, MCU)

- C. Public Safety. Verbal update by Police Office Rodney Harr. Council discussed a recent natural gas leak repaired by PG&E.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Mayor Frith.
- G. BCAG. Verbal report by Councilmember Busch.
- H. Air Quality. Verbal report by Councilmember Thompson.
- I. Solid Waste. Mr. Sorensen noted the city's contract with Waste Management expires in January 2016 and Council will need to consider putting this service out to bid.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. Verbal report by Councilmember Busch.
- L. LAFCo. Verbal report by Councilmember Busch.
- M. Other commission reports. Mayor Firth reported on the City Selection Meeting he attended.
- N. City Administrator.

1. Council Appointment to the Advisory Board of County Service Area #31.

Mr. Sorensen asked Council to consider making a Council appointment to the advisory board of County Service Area #31, AKA: Biggs Swimming Pool District.

Motion/Second to appoint Councilmember Thompson to the Advisory Board of County Service Area #31. (Arnold/Busch, MC; Noes: Sheppard)

2. Inter-fund Loan Extension.

This item was tabled.

3. Authorization to Purchase Renewable Energy Certificates.

Mr. Sorensen asked Council to consider authorizing the purchase of up to \$50,000 of Renewable Energy Credits for Renewable Portfolio Standard goals for 2015.

Motion/Second to authorize the City Administrator to purchase up to \$50,000 of Renewable Energy Credits for calendar year 2015 and to execute any related purchase agreements. (Frith/Busch, MCU)

4. Authorization to Purchase Service from Pacific Municipal Consultants.

Mr. Sorensen asked Council to consider granting authorization to purchase services for an update of Biological Assessment from Pacific Municipal Consultants (PMC).

Motion/Second to grant authorization to the Mayor and City Administrator to purchase services for an update on the Wastewater Treatment Plant Phase 2 Site Biological Assessment from PMC in an amount not to exceed \$8,000. (Thompson/Sheppard, MCU)

5. Authorization to Participate in Safe Routes to School Program and Project.

Mr. Sorensen asked Council to grant authority to the City Administrator to participate in the Safe Routes to School program and the City's approved project.

Motion/Second to approve Resolution No. 2015-06, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROJECT DOCUMENTS FOR SAFE ROUTES TO SCHOOL PROJECT." (Frith/Thompson, MCU)

6. Authorize Change in Banking Relationship.

Mr. Sorensen asked Council to consider authorizing the City Administrator to enter into a new banking relationship with U.S. Bank due to the closing Bank of America in Gridley.

Motion/Second to approve Resolution No. 2015-08, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO SIGN ALL NECESSARY AGREEMENTS TO ENTER INTO A NEW DEPOSITORY BANKING RELATIONSHIP WITH U.S. BANK." (Busch/Arnold, MCU)

6. INFORMATIONAL: None.

7. ADJOURNMENT: The regular meeting was adjourned at 9:01 p.m.

ATTEST:


Roben Dewsnup, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR