

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Councilmembers Arnold and Thompson were present. Councilmember Busch was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Brian Martin, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** Resident Mary Frith reported the 4th of July Celebration Committee had \$2000 in the account with more checks coming. She also noted that August 4th was National Night Out and it would be held at the Biggs Community Hall from 5:30 p.m. to 8:00 p.m.
2. **PRESENTATION:** Agreement with Butte County for Collection of County Jail Facility Impact Fee within the Incorporated Limits of the City of Biggs.

Sheriff Kory Honea and Jennifer McCarthy discussed the need for expansion of the Butte County Jail. They asked Council to consider collecting a Jail Facilities Impact Fee within the City of Biggs boundaries on all new residential development for a term of ten years. The agreement would only go into effect if all municipalities in the County agree.

Council would make a decision at the next council meeting.

3. CONSENT CALENDAR:

- A. Approval of Council Minutes for May 12, 2015 and June 9, 2015.
- B. Acknowledge receipt of Police Reports for May and June 2015.
- C. Acknowledge receipt of Animal Control Report for June 2015.

Motion/Second to accept the consent calendar. (Sheppard/Thompson, MCU, Absent: Busch)

4. DEPARTMENT REPORTS:

A. Planning / Code Enforcement:

1. Activity Report – June / July 2015. City Planner Scott Friend reviewed the activity report.
2. Downtown Code Enforcement Meeting Review.

Mr. Friend reported to Council on the public workshop meeting held June 23, 2015 for property owners and tenants of property in the City's downtown area. He stated the extent of the cost to the City for code enforcement in the downtown area is not known and is partially dependent on factors outside of the City's control and beyond the ability of staff to foresee. The costs for this effort could be substantial.

Council agreed to have staff continue with the code enforcement process.

3. Landscape/Turf Replacement Provisions of the Biggs Municipal Code.

Mr. Friend stated he had received numerous inquiries from property owners in the City regarding policies related to the removal or replacement of landscaping and turf within planter-strips and street right-of-way areas.

The City does not have formal policies regarding the establishment of and replacement of landscaping on private property. However, the City does have provisions for landscaping within the public right-of-way.

Council suggested following the current municipal code and waiving encroachment permit fees for work done in the city right-of-way.

4. Professional Services Contract Renewal for Planning and Environmental Services with PMC / Michael Baker International, Inc. for FY 2015-2016.

Mr. Friend requested that Council approve a contract in the amount of \$58,000 with \$30,000 allocated for the provision of on-call planning and environmental services and \$28,000 for code enforcement services.

Motion/Second to approve the contract with PMC/Michael Baker International for FY 2015-2016 and authorize the mayor to sign the contract. (Thompson/Arnold, MCU; Absent: Busch)

B. Engineering:

1. Department Activity Report – June / July 2015. City Engineer Brian Martin reviewed the engineering activity report.
2. Task Order No. 33 to Engineering Services Agreement Dated June 11, 2011.

Mr. Martin asked Council to approve Task Order No. 33 for \$30,000 with Bennett Engineering Services for Fiscal Year 2015-2016 and authorize the city Administrator to execute the task order. (Sheppard/Thompson, MCU; Absent: Busch)

C. Public Safety. Verbal report by Fire Captain Todd Tindill.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. No report.

H. Air Quality. Verbal report by Councilmember Thompson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. No report.

L. LAFCo. No report.

M. Other commission reports. No report.

N. City Administrator.

1. Designation of Voting Delegates for the League of California Cities Annual Conference.

City Administrator Mark Sorensen asked Council to designate one or more voting delegates for the League of California Cities Annual Conference.

Motion/Second to designate Councilmember Arnold as voting delegate for League of California Cities Annual Conference with Councilmember Thompson as the alternate. (Sheppard/Frith, MCU; Absent: Busch)

2. Approval of PGE Interconnection Agreement.

Mr. Sorensen asked Council to consider approval of a resolution authorizing execution of a new interconnection agreement with PGE.

Motion/Second to approve Resolution No. 2015-16 "RESOLUTION OF THE CITY OF BIGGS APPROVAL OF INTERCONNECTION AGREEMENT." (Thompson/Sheppard, MCU; Absent: Busch)

3. Water Conservation Ordinance.

Mr. Sorensen stated the draft ordinance reflects the following changes from the June 9, 2015 Council Meeting. Section 10.20.600 - the prohibition of water well drilling on parcels zoned residential. Section 10.20.700 - emergency measures now includes specific days for Council consideration. Section 10.20.800 - violation and enforcement now includes an additional written notice before moving into fines. Section 10.20.500 - the provisions of this Chapter do not apply to the use of recycled water.

Council suggested Section 10.20.600 should say no new water wells will be drilled in the City unless permitted by the City and Section 10.20.700 should not specify watering days.

Motion/Second to approve first reading of Ordinance No. 404 by reading of title only, "AN ORDINANCE OF THE CITY OF BIGGS REPEALING CHAPTER 10.20 OF THE BIGGS CODE (WASTING WATER) AND ENACTING A NEW CHAPTER 10.20 OF THE BIGGS MUNICIPAL CODE TO ESTABLISH A WATER CONSERVATION PROGRAM" (with stated changes). (Frith/Thompson, MCU; Absent: Busch)

4. Fire Protection Agreement with Calfire.

Mr. Sorensen asked Council to approve the fiscal year 2015-2016 fire protection agreement with CalFire.

Motion/Second to approve Resolution No. 2015-13 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA02704) FOR SERVICES FROM JULY 1, 2015 TO JUNE 30, 2016." (Sheppard/Thompson, MCU; Absent: Busch)

5. Authorizing Resolutions for Wastewater Project Phase 2.

Mr. Sorensen asked Council to consider approval of resolutions authorizing funding for the Phase 2 wastewater project.

Motion/Second to approve Resolution No. 2015-14, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS EXPRESSING EXPECTATION TO BE

REIMBURSED FOR EXPENSES PAID PRIOR TO LOAN APPROVAL."
(Frith/Thompson, MCU; Absent: Busch)

Motion/Second to approve Resolution No. 2015-12, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS - AUTHORIZATION TO NEGOTIATE AND EXECUTE FINANCIAL ASSISTANCE AGREEMENT FOR WASTEWATER TREATMENT PLANT MODIFICATION - PHASE 2."
(Frith/Thompson, MCU; Absent: Busch)

6. Authorizing Resolution for Water Meter Installation Project.

Mr. Sorensen asked Council to consider approval of resolutions authorizing funding application for Water Meter Installation Project.

Motion/Second to approve Resolution No. 2015-17, "REIMBURSEMENT RESOLUTION." (Frith/Arnold, MCU; Absent: Busch)

Motion/Second to approve Resolution No. 2015-18, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS - AUTHORIZATION TO NEGOTIATE AND EXECUTE FINANCIAL ASSISTANCE AGREEMENT FOR THE WATER METER INSTALLATION PROJECT." (Frith/Thompson, MCU; Absent: Busch)

Motion/Second to approve Resolution No. 2015-19, "RESOLUTION OF THE CITY OF BIGGS AUTHORIZING CITY ADMINISTRATOR TO SIGN FINANCING AGREEMENT, AMENDMENT, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING CITY ADMINISTRATOR TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING CITY ADMINISTRATOR TO SIGN THE FINAL RELEASE FORM AND CITY ADMINISTRATOR TO SIGN THE CERTIFICATION OF PROJECT COMPLETION AND PLEDGING AND DEDICATING NET WATER REVENUES TO PAYMENT OF DWSRF FINANCING." (Frith/Sheppard, MCU; Absent: Busch)

7. Draft 2015-2016 Budget Information.

Mr. Sorensen presented the proposed fiscal year 2015-2016 budget to Council for review.

Motion/Second to approve Resolution No. 2015-15, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED '2015-2016 BUDGET, CITY OF BIGGS'." (Sheppard/Arnold, MCU; Absent: Busch)

5. **INFORMATIONAL:** None

6. **CLOSED SESSION:** Council adjourned to closed session at 9:45 P.M.

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING

July 14, 2015

Closed session pursuant to Government Code §54957.6.
CONFERENCE WITH LABOR NEGOTIATOR RE: UNREPRESENTED EMPLOYEE
Agency Representative: Greg Einhorn, City Attorney
Unrepresented Employee: City Administrator, Mark Sorensen

7. **RESUME REGULAR SESSION:** Council resumed regular session at 11:30 P.M.

No announcement.

8. **ADJOURNMENT:** Council adjourned the meeting at 11:30 P.M.

ATTEST:



Roben Dewsnup, CITY CLERK

APPROVED:



Roger L. Frith, MAYOR