

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmember Busch were present. Councilmember Thompson arrived at 6:33 p.m. and Councilmember Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnap.

COMMUNITY PARTICIPATION: Resident Gary Honan asked what the City was planning on doing with the downtown area. Mayor Frith stated this item would be discussed later on the agenda.

1. CONSENT CALENDAR:

- A. Approval of Council Minutes for regular meeting of September 8, 2015 and special meeting of September 29, 2015.
- B. Approval of warrants: 30415 – 30493, Z01355 – Z01373, for the month of September in the amount of \$530,916.67.
- C. Acknowledge receipt of Police Reports for September 2015.
- D. Acknowledge receipt of Animal Control Report for August and September 2015.
- E. Authorization to Write Off Uncollectable Utility Bills.

Councilmember Busch asked to pull item B from the consent calendar for further discussion.

Motion/Second to approve the consent calendar except item B. (Thompson/Sheppard, MCU; Absent: Arnold)

Councilmember Busch questioned four warrants listed on the Cash Disbursements Report.

Motion/Second to approve item B of the Consent Calendar. (Busch/Thompson, MCU; Absent: Arnold)

2. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report – September / October 2015. City Planner Scott Friend reviewed the activity report.

Council planned a special meeting for October 27th at 6:30 p.m. for the wastewater treatment plant project rezoning and annexation.

Mr. Friend discussed the downtown code enforcement/hazardous building abatement.

Property owners Gary Honan and Al Ott stated their concerns about the violation notice letters they had received and asked what the City expected of them. Mayor Frith encouraged them to contact Mr. Friend about this matter.

Mr. Friend informed Council of a project in Benicia to expand the Volero Processing Plant. This project would bring a potential for train cars carrying light crude oil to

Benicia to be refined. Many cities were sending letters of concern to Volero about a potential rail accident. Mr. Friend asked Council if they would like a letter to be sent stating opposition to construction of a light crude receiving facility in Benicia based on safety factors. The letter would include an attachment from the fire chief.

Motion/Second to send a letter of opposition to the Volero Crude by Rail Project.
(Thompson/Sheppard, MCU; Absent: Arnold)

2. Funding Request: Community Development Block Grant (CDBG) and Home Annual Reports.

Mr. Friend stated the City of Biggs, as recipients of CDBG and/or HOME program funds or program income revenue in the years 2012-2015, is required to submit to the State and Federal Government, reports documenting the status of the programs, and of the use, retention and allocation of program related funds.

Michael Baker International, serving the City as planning staff, has prepared a proposal to prepare the required reports.

Motion/Second to approve funding for the Community Development Block Grant (CDBG) and Home Annual Reports, not to exceed \$3,285 and authorize staff to initiate work on the report. (Sheppard/Thompson, MCU; Absent: Arnold)

B. Engineering: Department Activity Report – September / October 2015. City Engineer Trin Campos reviewed the activity report included in the agenda packet.

C. Public Safety. Verbal report by Police Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. Verbal report by Councilmember Busch.

H. Air Quality. Verbal report by Councilmember Busch.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. Verbal report by Councilmember Busch. He would be attending the annual SCORE training meeting in Anderson at the end of the month.

L. LAFCo. No report

M. Other commission reports. Vice Mayor Sheppard reported on a meeting he and Councilmember Busch attended with Assemblyman Gallagher as the speaker. They were encouraged to attend the Water Commission Meeting on October 21st and express thoughts on the importance of water storage in California. They were also encouraged to send a letter to the Water Commission expressing support for water storage and the Sites Reservoir Project.

Council discussed adding this item to the agenda for a vote.

Motion/Second to add the discussion of a letter of support for surface storage and Sites Reservoir in particular to the agenda. (Busch/Sheppard, MCU; Absent: Arnold)

Council directed the city administrator to draft a letter indicating the support of the Biggs City Council for surface storage with Sites Reservoir and Temperance Flat as specific locations. Mayor Frith would sign the letter on behalf of the City Council of the City of Biggs.

N City Administrator.

1. Real Property Lease "Rio Bonito Park".

At the September 8, 2015 meeting, Council approved a version of the subject lease and that lease was provided to the Biggs School District on September 9th. On September 25th, the City received an approved lease from the School District with a change not approved by Council. The statement "except during school sponsored activities" was added to the end of "The City may restrict, limit or control use of the City owned and operated restroom building."

Motion/Second to approve Real Property Lease, Rio Bonito Park, striking the words "except during school sponsored activities". Council will add an addendum to address the use of the restroom building. (Sheppard/Busch, MCU; Absent: Arnold)

2. Support Grant Application of North State Rendering.

Mr. Sorensen stated North State Rendering and the County of Butte were seeking letters of support for a grant application for North State Rendering to expand and improve its ability to receive organic material at its anaerobic digester near Highway 99 and Shippee Road.

Council was not interested in supporting the grant and chose to pass on this item.

3. Budget Modification for Butte County Jail Development Impact Fee.

Mr. Sorensen stated Council had previously authorized an agreement with Butte County wherein the City of Biggs agrees to collect specified development impact fees on behalf of the County of Butte, and then requires the City to transfer the fees collected to the County of Butte on a quarterly basis.

Motion/Second to authorize the City Administrator to create a new accounting fund for the Butte County Jail Impact Fee, and to expend all funds collected in the fund by transfer of the funds to the County of Butte on a quarterly basis as defined by the agreement with Butte County. (Thompson/Sheppard, MCU; Absent: Arnold)

4. Consideration of an Update to the Safety Recognition Program.

Mr. Sorensen presented a draft of the Safety Recognition Program with changes suggested by Council at a previous meeting.

Motion/Second to repeal the 2010 safety recognition program, and approve implementation of the proposed quarterly safety recognition program. (Busch/Thompson, MCU; Absent: Arnold)

5. Utility Customer Information Privacy Policy.

Mr. Sorensen stated the City should have a clearly articulated policy for utility customer information.

Motion/Second to approve the draft utility customer information privacy policy.
(Thompson/Frith, MCU; Absent: Arnold)

6. Social Media Policy.

Mr. Sorensen stated social media has become a common form of communication and its use has been found to be constructive and useful by many business and government organizations when properly structured and managed.

Council asked for more information before they moved forward with a social media policy.

3. INFORMATIONAL: None.

4. CLOSED SESSION: Council adjourned to closed sessions at 10:10 p.m.

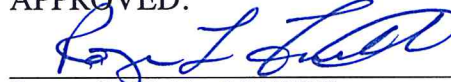
5. RESUME REGULAR SESSION: Council resumed regular session at 10:40 p.m. with no announcement.

6. ADJOURNMENT: Council adjourned the regular meeting at 10:41 p.m.

ATTEST:


Roben Dewsnup, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR