

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Councilmember Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** Downtown property owner Alton Ott stated he had not been contacted by the city planner or the Butte County Inspector about his property violations at 487 & 489 B Street.
2. **PRESENTATION:** Vickie Newlin, Assistant Director of the Water Resources Conservation Department for Butte County gave a presentation on the Sustainable Groundwater Management Act. She asked Council to appoint up to 4 people to meet with an assessment committee on December 11, 2015 to discuss this topic.
3. **PUBLIC HEARING:** Establishing the City of Biggs as a Groundwater Sustainability Agency.
 - A. City Administrator Mark Sorensen asked Council to authorize city staff to pursue development of a City of Biggs Groundwater Sustainability Agency (GSA), authorize the staff to pursue development of a city governance structure, approve how the City as a GSA works with other GSA's, and declare the intent of the City of Biggs to be a GSA by passing Resolution 2015-27.
 - B. Open hearing to public.
 1. Proponents. None
 2. Opponents. None
 - C. Close hearing to public.
 - D. Motion/Second to authorize City staff to pursue development of a City of Biggs GSA, authorize City staff to pursue development of a governance structure with other eligible GSA's within the sub-basin, and Approve Resolution No. 2015-27, "RESOLUTION OF INTENT TO ESTABLISH THE CITY OF BIGGS AS THE GROUNDWATER SUSTAINABILITY AGENCY FOR THAT PORTION OF THE EAST BUTTE GROUNDWATER SUB-BASIN OF THE SACRAMENTO VALLEY GROUNDWATER BASIN COTERMINOUS WITH THE CITY LIMITS OF THE CITY OF BIGGS AND WHICH SHALL BE KNOWN AS THE BIGGS GROUNDWATER SUSTAINABILITY AGENCY." (Frith/Sheppard, MCU)
4. **CONSENT CALENDAR:**
 - A. Approval of Council Minutes for regular meeting of October 13, 2015 and special meeting of October 27, 2015.
 - B. Approval of warrants: 30494 - 30570, Z01374 - Z01392, for the month of October in the amount of \$339,518.87.
 - C. Approve second reading of Ordinance No. 405 by reading of title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE AND THE CITY'S ADOPTED ZONE DISTRICT MAP TO PLACE CITY OF BIGGS P-Q PUBLIC OR QUASI-PUBLIC ZONING ON ASSESSOR PARCEL NUMBERS 022-140-009, 010 & 011 WITH THE ANTICIPATION OF THE ANNEXATION OF THE SUBJECT PROPERTIES TO THE CITY OF BIGGS."

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

1. Department Activity Report – October / November 2015. City Planner Scott Friend reviewed the planning/code enforcement activity report.
2. GIS Services and Equipment. Mr. Friend asked Council to consider funding and authorizing the City Administrator to enter into an agreement with the Geographic Information Center (GIC) at Chico State for an annual professional service contract in an amount up to, and not to exceed \$10,000 to allow the GIC to provide professional Geographic Information System (GIS) services to the City. The first scope of work is for the development of a functional GIS system at \$5,000 and the second is for the ongoing maintenance and hosting of the system up to \$5,000 a year. Council was also asked to consider GIS Software and Hardware for \$1,750.

Mr. Sorensen stated this item had already been budgeted as part of the general plan update.

Motion/Second to consider the request and approve funding for this task in the amount of up to \$10,000 and requests authorization allowing the City Administrator to pursue the completion of the contracts for these services. (Arnold/Thompson, MCU)

Council would discuss the purchase of software and hardware later.

B. Engineering:

1. Department Activity Report – October / November 2015. City Engineer Trin Campos reviewed the activity report included in the agenda packet.
2. Task Order No. 34 – C Street Well Treatment, Storage Reservoir & Grant Application. Mr. Campos asked Council to consider approving a task order to evaluate the C Street Well condition, identify treatment options, investigate water storage reservoir options, and preparation and submittal of a grant application.

Motion/Second to authorize the City Administrator to execute Task Order No. 34 for the C Street well treatment, storage reservoir and grant application in the amount of \$39,592. (Sheppard, Arnold, MCU)

C. Public Safety.

1. Fire Department Grant Match Request.

Fire Captain Todd Tindill asked Council to consider appropriation of up to \$1,518.75 as a match to a State grant for fire department-related personal protective equipment. He stated this grant would help replace equipment that is being used locally.

Approve Resolution No. 2015-25, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG15021 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2016 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978." (Thompson/Sheppard, MCU)

2. Verbal Reports. Captain Tindill and Police Chief Dean Price gave verbal activity reports to Council.

M. Other commission report.

Councilmember Arnold gave a verbal report on the Abandoned Vehicle Abatement (AVA) committee meeting he attended and stated the submittal of reports in a timely manner was of concern to the AVA committee.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

- E. Public Works. No report.

- F. Electric. Verbal report by Mayor Frith.

- G. BCAG. Verbal report by Councilmember Busch.

- H. Air Quality. Verbal report by Councilmember Thompson.

- I. Solid Waste. No report.

- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

- K. SCORE. Verbal report by Councilmember Busch.

- L. LAFCo. Verbal report by Councilmember Busch.

- M. Other commission reports. Councilmember Arnold reported on the League of California Cities Committee Meeting he attended.

N City Administrator.

1. Utilizing Crime Policies for the Purpose of Bonding City Officers and Employees.

Mr. Sorensen asked Council to consider a resolution approving crime policies for the purpose of bonding City officers and employees.

Approve Resolution No. 2015-26, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING GOVERNMENT CRIME POLICIES FOR THE PURPOSE OF BONDING CITY OFFICERS AND EMPLOYEES AND ESTABLISHING POLICY LIMITS." (Frith/Thompson, MCU)

2. Authorization to Purchase Water Well Services.

Mr. Sorensen stated the C Street well has an operational issue that appears to be caused by plugged inlet screens in the well casing. The fix for this issue would include removing the submersible pump, inspect the well casing to determine the condition of the well casing and its inlet screens, and based upon the results of the video inspection, devise a suitable cleaning method, clean the well, flush the well, and reassemble the well.

Motion/Second to authorize the City Administrator to purchase water well professional services in an amount not to exceed \$32,000 with proceeds from Water Improvement Fund 110. (Sheppard/Busch, MCU)

3. Authorization to Issue a Request for Proposals for Solid Waste Disposal Services.

Mr. Sorensen stated the current waste contract is set to expire on January 31, 2016. Mayor Frith suggested requiring fleets that reduce the carbon footprint.

Motion/Second to authorize the City Administrator to issue a Request for Proposals for solid waste disposal services. (Frith/Busch, MCU)

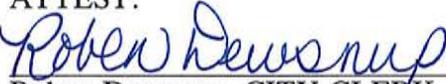
4. Review of Chapter 9.30 Park Rules and Regulations of the Biggs Municipal Code.

Mr. Sorensen asked Council to review Chapter 9.30 Park Rules and Regulations. To better preserve and manage park facilities, staff intends to post park hours of operation. Council also discussed smoking in parks and the use of bounce houses.

6. **INFORMATIONAL:** Mayor Frith suggested Council meet the fourth Tuesday of every month to update policies and procedures, starting in January.

7. **ADJOURNMENT:** Council adjourned the regular meeting at 9:35 p.m.

ATTEST:


Roben Dewsnup, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR