

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 9<sup>th</sup> DAY OF SEPTEMBER, 2016, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA OF THE  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM TUESDAY  
SEPTEMBER 13, 2016  
REGULAR MEETING**

## **MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

### **1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

### **2. PROCLAMTION:**

A Proclamation of the City of Biggs Designating September 2016 as Hmong History Month.

### **3. PUBLIC HEARINGS:**

Ordinance Restricting the Resale and Possession of Butane Products.

The ordinance will restrict both the resale and possession of refined butane products, with an exception for legally viable purposes.

- A. Staff comments.
- B. Open the hearing to the public.
  1. Proponents.
  2. Opponents.
  3. Proponents rebuttal.
  4. Opponents rebuttal.
- C. Close hearing to the public.
- D. Council discussion.

**Recommendation:** Approve the second reading of Ordinance No. 408 by reading of title only, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, ADDING CHAPTER 7.55 RELATED TO BUTANE RESALE REGULATIONS, TO TITLE 7, PUBLIC PEACE, MORALS AND WELFARE, OF THE BIGGS MUNICIPAL CODE.”

**4. CONSENT CALENDAR:**

- A. Approval of warrants: 31286-31365, Z01562-Z01580, for the month of August, 2016 in the amount of \$530,324.08.
- B. Approval of minutes for Council Meetings of August 9, 2016 and August 23, 2016.
- C. Acknowledge receipt of Police Report for July 2016.
- D. Acknowledge receipt of Animal Control Report for July 2016.
- E. Acknowledge receipt of Accountant’s Reports for June 2016.

**Action:** It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

**5. DEPARTMENT REPORTS:**

- A. Planning: Department Activity Report – August 2016 / September 2016.
- B. Engineering:
  - 1. Department Activity Report – August 2016 / September 2016.
  - 2. **Discussion/Action:** City Engineer Professional Services Agreement.

Previously the City issued a Request for Qualifications for City Engineer Services. At its September 26, 2016 meeting, the Public Works Committee reviewed the three responses and recommended the City Council retain Bennett Engineering Services.

**Recommendation:** Authorize the City Administrator, City Clerk and City Attorney to sign the Professional Services Agreement with Bennett Engineering for City Engineer Services.

- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal update. (J. Busch)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)

J. Mosquito Abatement – Verbal update. (B. Sheppard)

K. SCORE – Verbal update – Verbal update. (J. Busch)

L. LAFCo – Verbal update – Verbal update. (J. Busch)

M. Other commission reports. (Council)

N. City Administrator:

1. **Discussion/Action:** Fire Department Grant Match Request.

Council will consider appropriation of up to \$3,492.00 as a match to a State grant for fire department-related personal protective equipment.

**Recommendation:** Approve proposed agreement and adopt Resolution No 2016-19, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG16020 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2017 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978.”

2. **Discussion/Action:** NCPA Support Services Program Agreement (SSPA).

At its August 9<sup>th</sup> meeting Council authorized signing onto the NCPA SSPA, however, NCPA requires a resolution in support.

**Recommendation:** Approve Resolution no 2016-18, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING SUPPORT SERVICES AGREEMENT AND AUTHORIZING MAYOR, CITY ADMINISTRATOR AND CITY ATTORNEY TO EXECUTE.”

3. **Discussion/Action:** Acceptance of Donation from Biggs Community Action Volunteers (BCAV).

On Friday September 2<sup>nd</sup>, BCAV donated a commercial grade refrigerator to the Biggs Community Hall.

**Recommendation:** Accept the donation of a Turbo Air TSR-35SD 35 cubic foot commercial refrigerator, with gratitude to Biggs Community Action Volunteers for this generous donation to the community.

4. **Discussion/Action:** City Delegates and Position on League of California Cities Policy Resolutions.

The Council is asked to re-affirm its designated delegates to the annual conference and to consider various resolutions.

**Recommendation:** Advise city delegate of positions on proposed resolutions.

5. **Discussion/Action:** Butte Community Action Volunteers (BCAV) use of City Hall for Drop Off Point.

City staff received a request from BCAV to use the City Hall as a drop off location for monetary donations and materials.

**Recommendation:** Direct staff.

6. **Discussion/Action:** Trunk or Treat Community Event.

Councilmember Thompson requested to agendaize this concept for a community event.

**Recommendation:** Direct staff.

7. **Discussion/Action:** Review of Municipal Code Section 10.30 Utility Billing.

At a July Council meeting Councilmembers expressed an interest in reviewing Municipal Code Section 10.30 Utility Billing.

**Recommendation:** Review Municipal Code Section 10.30 Utility Billing, direct staff.

**6. INFORMATIONAL:**

**7. CLOSED SESSION:**

Conference with Labor Negotiators: Pursuant to Government Code §54957.6  
Agency designated representatives: City Administrator, City Attorney and Vice Mayor Sheppard. Employee Organization: Accounts Receivable, Accounts Payable and Public Works Superintendent.

**8. RESUME REGULAR MEETING:**

ANNOUNCEMENT OF ACTION(S) TAKEN IN EXECUTIVE SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

**9. ADJOURNMENT:**

Presented by: \_\_\_\_\_ September 9, 2016  
Roben Dewsnap, City Clerk Date