

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

February 9, 2016

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmember Busch were present. Councilmember Arnold and Thompson were absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnap.

**1. COMMUNITY PARTICIPATION:** None.

**2. PUBLIC HEARING:** Ordinance Amending Biggs Municipal Code Chapter 9.30 Park Rules and Regulations.

- A. Mr. Sorensen asked Council to consider a second reading and adoption of amendments made to the Biggs Municipal Code Chapter 9.30, Park Rules and Regulations, which would prohibit electronic smoking devices in City parks.
- B. Mayor Frith opened the hearing to the public.
  - 1. Proponents. None
  - 2. Opponents. None
- C. Mayor Frith closed the hearing to the public.
- D. Council discussion.

Motion/Second to approve second reading of Ordinance No. 406 by reading of title only, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING SECTION 9.30.020 (DEFINITIONS) AND 9.30.300 (SMOKING) OF CHAPTER 9.30 OF THE BIGGS MUNICIPAL CODE (PARK RULES AND REGULATIONS) REGARDING SMOKING PROHIBITION IN CITY PARKS." (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

**3. CONSENT CALENDAR:**

- A. Approve minutes for Council Meetings of December 8, 2015, January 6<sup>th</sup>, 12<sup>th</sup>, and 26<sup>th</sup>, 2016.
- B. Approval of warrants: 30722-30824, Z01431 – Z01449, for the month of January, 2016 in the amount of \$638,244.68.
- C. Acknowledge receipt of Police Reports for December 2015.
- D. Acknowledge receipt of Animal Control Report for December 2015.
- E. Acknowledge receipt of Accountant's Reports for December 2015.

Motion/Second to approve the consent calendar. (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

**4. DEPARTMENT REPORTS:**

A. Planning:

- 1. Department Activity Report – January 2016 / February 2016. City Planner Scott Friend reviewed the planning/code enforcement activity report.
- 2. Resolution Authorizing Application for Housing Related Parks Grant.

Mr. Friend stated he had received direction from the City Council to prepare an application for the Housing Related Parks Program Grant. It is required for each applicant to submit a resolution approved by the local body, within 30 days of the date

the application was submitted, authorizing consent for the planning department to submit the application.

Motion/Second to adopt Resolution No. 2016-01 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT." (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

B. Engineering:

1. Department Activity Report – January 2016 / February 2016. City Engineer Trin Campos reviewed the activity report included in the agenda packet.

2. Task Order No. 36 for the City's Lot Split Project.

Mr. Sorensen stated the City desires to formally split the lot on Eighth Street, which would result in two lots, each over 5000 square feet.

Mr. Campos asked Council to consider authorizing the City Administrator to authorize Task Order No. 36 for \$1,376 for engineering duties to split the lot.

Mr. Friend stated the City would need to pay County recording fees for this project.

Mayor Frith suggest changing the Task Order amount to \$1,750.

Motion/Second to authorize the City Administrator to execute Task Order No. 36 in the amended amount of \$1,750. (Sheppard/Frith, MCU; Absent: Arnold and Thompson)

3. Task Order No. 37 to the WWTP Land Acquisition Agreement Dated May 8, 2012 for the City's Map and Legal Descriptions for Annexation.

Mr. Campos stated LAFCO and the Board of Equalization require separate documents be prepared using their special requirement which include a plat and legal description of the area to be annexed as well as a legal description for each individual property.

Motion/Second to authorize the City Administrator to execute Task Order No. 37 in the amount of \$6,112. (Sheppard/Frith, MCU; Absent: Arnold and Thompson)

C. Public Safety. Verbal update by Mayor Frith.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. Verbal report by Councilmember Busch.

H. Air Quality. Verbal report by Councilmember Busch.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

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K. SCORE. Verbal report by Councilmember Busch.

L. LAFCo. No report

M. Other commission reports. None.

N City Administrator.

Replace Section of Sewer Line Serving Biggs Community Hall.


Mr. Sorensen advised Council there was a reoccurring problem in a section of sewer line serving the Biggs Community Hall and suggested replacing the problem section from the building to the cleanout.

Motion/Second to authorize the City Administrator to purchase professional services to replace the section of sewer line from the Biggs Community Hall building to the cleanout, not to exceed \$5,000. (Sheppard/Frith, MCU; Absent: Arnold and Thompson)

**5. INFORMATIONAL:**

**6. ADJOURNMENT:** Council adjourned the regular meeting at 8:00 p.m.

ATTEST:

  
Roben Dewsnup, CITY CLERK

APPROVED:

  
Roger L. Frith, MAYOR