

1. CALL TO ORDER AND PUBLIC COMMENT:

The Special Meeting of the Biggs City Council was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Councilmembers Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn and City Clerk Roben Dewsnup.

No public in attendance.

2. REVIEW OF CITY OF BIGGS POLICIES AND PROCEDURES:

Mr. Sorensen stated the goal of this review is to bring all policies into one document in order to keep policies up to date and know that everyone is viewing the same information.

Council discussed the following policies:

1. Action on Pending Legislation. Mayor Frith would like the policy to include something about city employees not expressing their personal or the city council's position on pending legislation when they are at work.

4. Renewable Portfolio Standard – Biggs Electric Utility. Council would review this policy at a later date.

3. Investment Policy. This policy would be discussed at a later date.

8. Expense Reimbursement.

I. Purpose: Council questioned who was included under the term "officers".

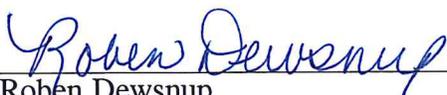
II. Policy: Item D. Mr. Sorensen suggested striking the names of counties. Council discussed using the City credit card or having a City credit card in their name and what expenses are allowable or not.

III. Procedures: Item D. 1. Mr. Sorensen suggested changing "five working days" to "45 working days".

Council would review policies 5, 6 and 9 at the next special meeting.

3. ADJOURNMENT: Special meeting adjourned at 7:48 p.m.

ATTEST:



Roben Dewsnup
City Clerk

APPROVED:



Roger L. Frith
Mayor, City of Biggs