

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

March 8, 2016

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmember Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** None.

2. **CONSENT CALENDAR:**

- A. Approval of warrants: 28618, 30825 – 30892, Z01450 – Z01468, for the month of February, 2016 in the amount of \$325,428.12.
- B. Acknowledge receipt of Police Reports for January 2016.
- C. Acknowledge receipt of Animal Control Report for January and February 2016.
- D. Acknowledge receipt of Accountant's Reports for January 2016.

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

3. **DEPARTMENT REPORTS:**

A. Planning:

- 1. Department Activity Report – February 2016 / March 2016. City Planner Scott Friend reviewed the planning/code enforcement activity report.
- 2. 2015 Community Development Block Grant Program Income Re-Use Plan.

Mr. Friend asked Council to adopt a resolution authorizing the city administrator to sign and submit the State Department of Housing and Community Development (HCD) template Community Development Block Grant (CDBG) Program Income Re-Use Plan.

(Mayor Frith pointed out the agenda reflected incorrect wording for the resolution. However, the correct wording was included in the staff report.)

Motion/Second to adopt Resolution No. 2016-02 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE SUBMITTAL OF THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME RE-USE PLAN TO THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT," authorizing and directing the City Administrator to submit a revised Program Income Re-Use Plan to the State HCD on behalf of the City of Biggs. (Thompson/Frith, MCU)

- B. Engineering: Department Activity Report – February 2016 / March 2016. City Engineer Trin Campos reviewed the activity report included in the agenda packet.
- C. Public Safety. Mayor Frith reported he had attended a public safety meeting with Police Chief Price and Mr. Sorensen.

Chief Price reported a spike in gang crime. He is looking into traffic enforcement in the City of Biggs as well as parking issues in the City.

Fire Captain Tod Tindill reported he would be transferring to Magalia to participate in opening a fire crew camp.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Mayor Frith.
- G. BCAG. Verbal report by Councilmember Busch.
- H. Air Quality. Verbal report by Councilmember Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. No report.
- L. LAFCo. Verbal report by Councilmember Busch.
- M. Other commission reports. None.
- N. City Administrator.

1. Authorization for Funds Transfers among CDBG Funds.

Mr. Sorensen stated each fiscal year CDBG program income funds are reviewed and if the total is less than \$35,000 then the revenue is considered to be unrestricted. The amount of \$16,619.70 has accumulated in three funds over two fiscal years.

Motion/Second to authorize the City Administrator to make the following unrestricted program income transfers from: Fund 150, \$0.06; Fund 170 \$16,610.15; and Fund 196 \$6.49 to Fund 165 for a total of \$16,619.70. (Busch/Sheppard, MCU)

2. Review Biggs Municipal Code Chapter 8.15 Regarding Parking.

Mr. Sorensen stated previously various refinements were made to Chapter 8.15 to clarify and define various parking infractions. At that time other areas were identified as areas that Council would like to review for possible revisions.


Council would provide comments to Mr. Sorensen regarding this issue.

4. **INFORMATIONAL:** Council would sign a proclamation to be presented to Mel McLaughlin at a special school assembly.

Mayor Frith stated the Wastewater Treatment Operator's Training Session was held in Biggs in September of last year. The City recently received a plaque of appreciation for hosting the meeting.

5. **ADJOURNMENT:** Council adjourned the regular meeting at 8:08 p.m.

ATTEST:

  
Roben Dewsnup, CITY CLERK

APPROVED:

  
Roger L. Frith, MAYOR