

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmembers Busch were present. Councilmember Thompson arrived at 6:40 p.m. Absent: Councilmember Arnold. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None.

2. Annual Audit for Fiscal Year Ending June 30, 2015.

Don Reynolds, independent auditor for the City of Biggs, issued an unqualified opinion on the fiscal year audit ending June 30, 2015.

Motion/Second to accept the audit report. (Frith/Busch, MCU; Absent: Arnold)

3. CONSENT CALENDAR:

A. Approval of warrants: 30963 – 31034, Z01488– Z01506, for the month of April, 2016 in the amount of \$446,912.77.

B. Approve minutes for Regular Council Meeting of April 12, 2016.

C. Acknowledge receipt of Accountant's Reports as of March 31, 2016.

Motion/Second to accept the consent calendar. (Thompson/Busch, MCU; Absent: Arnold)

4. DEPARTMENT REPORTS:

A. Planning:

1. Department Activity Report – April 2016 / May 2016. City Planner Scott Friend reviewed the planning/code enforcement activity report.

Resident Jeanie Durso expressed concerns about a potential lot split located behind her property. Mr. Friend suggested the Durso's and the owner discuss this matter.

2. Professional Staffing Support for a Lot Split at 3069 Eighth Street.

Mr. Friend presented a request for supplemental funding in the amount of \$1,985 to cover planning staff time for a lot split and variance for a City owned parcel located at 3069 Eighth Street.

Motion/Second to approve a budget supplement/task order in the amount of \$1,985 to cover estimated staff time to prepare and process Parcel Map and Variance applications at 3069 Eighth Street to split the existing lot and authorize the City Administrator to sign agreement for services. (Sheppard/Busch, MCU; Absent: Arnold)

3. Targeted Zoning Code Update.

Mr. Friend asked Council to consider approval of a contract with Michael Baker International to provide professional services to complete a targeted zoning code update to assist in the implementation of the City of Biggs General Plan.

The project timeline was estimated to be six months and \$23,000 has already been budgeted for this project.

Motion/Second to authorize the Mayor to sign a contract with Michael Baker International for zoning ordinance tasks 1-5 in the amount of \$35,930 and task 6, zoning map revision, in the amount of \$1,800, and task 7, subdivision ordinance update, in the amount of \$7,500 for a total of \$45,230. (Sheppard/Thompson, MCU; Absent: Arnold)

B. Engineering: Department Activity Report – April 2016 / May 2016. City Engineer Trin Campos reviewed the activity report included in the agenda packet.

C. Public Safety. Verbal report by Mayor Frith.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal update by Vice Mayor Sheppard.

E. Public Works. Verbal report by Mayor Frith

F. Electric. Verbal report by Mayor Frith.

G. BCAG. No report.

H. Air Quality. No report.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. No report.

L. LAFCo. No report.

M. Other commission reports.

N. City Administrator.

1. Request to Utilize Library Basement by Biggs Lions Club and Biggs Women's Club.

Motion/Second to authorize the City Administrator to execute the agreements to utilize the library basement for small meetings by Biggs Lions Club and Biggs Women's Club. (Busch/Thompson, MCU; Absent: Arnold)

2. Consideration of Injury & Illness Prevention Program, Transite and LOTO (lock out tag out) Policies.

Mr. Sorensen would arrange for an individual from DKF Solutions to come to a special meeting and explain this policy

3. Authorization to Purchase Water Well Services.

Mr. Sorensen stated the C Street well had an operational issue caused by a significant blockage of the inlet screens in the well casing from accumulated scale buildup which required a very aggressive cleaning procedure. It is recommended that the City reinstall the submersible pump to its previous depth and restore it to stand-by service.

Motion/Second to authorize the city administrator to purchase water well professional services in an amount not to exceed \$3,500 with proceeds from Water Improvement Fund 110. (Sheppard/Busch, MCU; Absent: Arnold)

4. Update of Policy Regarding the Date Range of Performance Evaluations.

Mr. Sorensen asked Council to approve the modification to the personnel policy in response to previous Council direction to change performance evaluations to a calendar year period rather than date of hire.

Council would review this policy again in two weeks.

5. Authorization to Apply for CalRecycle Grants.

Mr. Sorensen stated the City has participated in CalRecycle grants for many years. Beginning this year, CalRecycle requires an authorizing Council resolution.

Motion/Second to approve Resolution No. 2016-04, "RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS." (Thompson/Sheppard, MCU; Absent: Arnold)

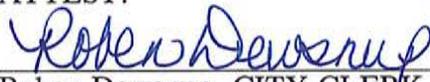
5. **INFORMATIONAL:** None

6. **CLOSED SESSION:** Council adjourned to Closed Session at 9:20 p.m.

7. **RESUME REGULAR MEETING:** Council resumed the Regular Session at 10:30 p.m. No actions to report.

8. **ADJOURNMENT:** Council adjourned the regular meeting at 10:30 p.m.

ATTEST:


Roben Dewsnup, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR