

1. CALL TO ORDER AND PUBLIC COMMENT:

The Special Meeting of the Biggs City Council was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmembers Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn and City Clerk Roben Dewsnup.

2. DISCUSSION/ACTION ITEMS

A. Administrative Policy – City Issued Credit Cards.

Council is asked to consider amending the working draft of the Administrative Policy to accommodate the issuance of City credit cards.

Mr. Sorensen advised Council that credit cards had been ordered for council members.

Council suggested adding a statement to the policy which would exclude the reimbursement of all alcoholic beverages, changing “names” to “name” in the second paragraph under Credit Cards and including something to address violations for the misuse of credit cards.

Council directed staff to move forward with the policy update and changes suggested.

B. Draft 2016-2017 Budget Approval.

Mr. Sorensen asked Council to review the draft budget.

Motion/Second to approve Resolution No. 2016-10, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED ‘2016-2017 BUDGET, CITY OF BIGGS’.”
(Arnold/Sheppard, MCU)

3. CLOSED SESSION: Council adjourned to closed session at 7:25 p.m.

4. RESUME REGULAR SESSION: Council resumed special session at 8:50 p.m.

No announcements.

5. ADJOURNMENT: Special meeting adjourned at 8:50 p.m.

ATTEST:



Roben Dewsnup
City Clerk

APPROVED:



Roger L. Frith
Mayor, City of Biggs