

Call To Order

The regular council meeting was called to order at 6:31 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmember Thompson were present. Councilmembers Arnold and Busch were absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Employee Marlee Mattos.

1. COMMUNITY PARTICIPATION:

BCAV member Marci Shadd stated the Downtown Christmas Tree Lighting will be held on December 3rd and she would like the street to be blocked between 4 pm to 8 pm.

Mary Frith thanked all those that helped with the community cleanup day.

2. PROCLAMATION:

Mayor Frith presented a proclamation designating September 2016 as Hmong History Month.

Mayor Frith asked to move item 5.N.6 forward on the agenda.

5. DEPARTMENT REPORTS:

N.6: Trunk or Treat Community Event.

Marci Shadd would like to have a community Trunk or Treat on Halloween from 5 – 8. She would like to invite local police, fire and other service groups to be involved and would like to close B Street between Sixth and Seventh during this event.

Mayor Frith asked staff to help with the coordination of this event.

3. PUBLIC HEARINGS:

Ordinance Restricting the Resale and Possession of Butane Products.

Mr. Sorensen asked Council to approve the second reading of this ordinance. He stated there had been no changes made to the Ordinance since the first reading.

Mayor Frith opened the hearing to the public.

No proponents or opponents.

Mayor Frith closed the hearing to the public.

Motion/Second to approve the second reading of Ordinance No. 408 by reading of title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, ADDING CHAPTER 7.55 RELATED TO BUTANE RESALE REGULATIONS, TO TITLE 7, PUBLIC PEACE, MORALS AND WELFARE, OF THE BIGGS MUNICIPAL CODE." (Frith/Thompson, MCU: Absent: Arnold and Busch)

4. CONSENT CALENDAR:

- A. Approval of warrants: 31286-31365, Z01562-Z01580, for the month of August, 2016 in the amount of \$530,324.08.
- B. Approval of minutes for Council Meetings of August 9, 2016 and August 23, 2016.
- C. Acknowledge receipt of Police Report for July 2016.

- D. Acknowledge receipt of Animal Control Report for July 2016.
- E. Acknowledge receipt of Accountant's Reports for June 2016.

Motion/Second to accept the consent calendar. (Thompson/Sheppard, MCU; Absent: Arnold and Busch)

5. DEPARTMENT REPORTS:

- A. Planning: City Planner Scott Friend reviewed the Department Activity Report – August 2016 / September 2016 included in the agenda packet.

- B. Engineering:

- 1. City Engineer Trin Campos reviewed the Department Activity Report – August 2016 / September 2016 included in the agenda packet.
- 2. City Engineer Professional Services Agreement.

Mr. Sorensen stated the City had issued a Request for Qualifications for City Engineer Services. At its meeting of September 26, 2016, the Public Works Committee reviewed the three responses received and recommended the City Council retain Bennett Engineering Services for another five year term.

Motion/Second to authorize the City Administrator, City Clerk and City Attorney to sign the Professional Services Agreement with Bennett Engineering for City Engineer Services for 5 more years. (Thompson/Sheppard, MCU; Absent: Arnold and Busch)

- N. 1. Fire Department Grant Match Request.

Fire Chief Chris Haile stated the City of Biggs had again been approved to receive a volunteer firefighter assistance grant. The proceeds from the grant go toward outfitting the volunteer firefighters with personal protective equipment. The grant match for the City of Biggs is \$3,492.00.

Motion/Second to approve proposed agreement and adopt Resolution No. 2016-19, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG16020 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2017 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978." (Sheppard/Thompson, MCU; Absent: Arnold and Busch)

- C. Public Safety. Verbal report by Mayor Frith and Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Mayor Frith.
- G. BCAG. No report.
- H. Air Quality. No report.

- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. Report by Mayor Frith on “request for veto” letters.
- L. LAFCo. No report.
- M. Other commission reports.
- N. City Administrator:

2. NCPA Support Services Program Agreement (SSPA).

Mr. Sorensen stated at its August 9th meeting, Council authorized signing onto the NCPA Support Services Program Agreement (SSPA), however, NCPA requires a resolution in support.

Motion/Second to approve Resolution No. 2016-18, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING SUPPORT SERVICES AGREEMENT AND AUTHORIZING MAYOR, CITY ADMINISTRATOR AND CITY ATTORNEY TO EXECUTE.” (Sheppard/Thompson, MCU; Absent: Arnold and Busch)

3. Acceptance of Donation from Biggs Community Action Volunteers (BCAV).

Mr. Sorensen asked Council to accept the gift from BCAV of a commercial refrigerator which has a value in excess of \$3,000.

Mary Frith added BCAV will also donate a microwave oven to Biggs Community Hall.

Motion/Second to accept the donation of a Turbo Air TSR-35SD 35 cubic foot commercial refrigerator and microwave oven, with gratitude to Biggs Community Action Volunteers for this generous donation to the community. (Thompson/Sheppard, MCU; Absent: Arnold and Busch)

4. City Delegates and Position on League of California Cities Policy Resolutions.

Motion/Second to agree with: RESOLUTION COMMITTING THE LEAGUE OF CALIFONRIA CITIES TO SUPPORING VISION ZERO, TOWARD ZERO DEATHS, AND OTHER PROGRAMS OR INITIATIVES TO MAKE SAFETY A TOP PRIORITY FOR TRANSPORTATION PROJECTS AND POLICY FORMULATION, WHILE ENCOURAGING CITIES TO PURSUE SIMILAR INITIATIVES.” (Frith/Sheppard, MCU; Absent: Arnold and Busch)

5. Biggs Community Action Volunteers (BCAV) use of City Hall for Drop Off Point.

Mr. Sorensen stated BCAV had requested to use City Hall as a drop off location for monetary donations and materials and he was asking for Council input.

Council suggested BCAV place a lock box inside City Hall to collect monetary donations.

7. Review of Municipal Code Section 10.30 Utility Billing.

Mr. Sorensen stated at the July council meeting, Councilmembers expressed an interest in reviewing Municipal Code Section 10.30 Utility Billing.

Council agreed that no changes were needed.

6. **INFORMATIONAL:** Councilmember Thompson suggested the City provide an official page online with City information. Council agreed to add this item to a future meeting agenda.

7. **CLOSED SESSION:** Council adjourned to Closed Session at 8:40 p.m.

8. **RESUME REGULAR MEETING:** Council resumed the Regular Session at 9:00 p.m. No actions to report.

9. **ADJOURNMENT:** Council adjourned the regular meeting at 9:00 p.m.

ATTEST:



Roben Dewsnup, CITY CLERK

APPROVED:



Roger L. Frith, MAYOR