

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 24th DAY OF FEBRUARY, 2017, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS SPECIAL MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA of the
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM Tuesday
FEBRUARY 28, 2017
SPECIAL MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. SPECIAL MEETING CALLED TO ORDER.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption. *If you have a cell phone, please set it to silent.*

2. STATUS OF CITY OF BIGGS EVENTS.

Brian Bassett wishes to update Council on the status of the City of Biggs events – street dance, 4th of July, and concert in the park.

3. CONTINUATION OF PUBLIC HEARING: Home Occupation Permit.

Home Occupation Permit (Major) for a proposed hair salon business proposed to be located at 3093 Third Street.

- A. Staff comments.
- B. Open the hearing to the public.
 - 1. Proponents.
 - 2. Opponents.
 - 3. Proponents rebuttal.
 - 4. Opponents rebuttal.
- C. Close hearing to the public.
- D. Council discussion.

Recommendation:

- A. Move that the project is Categorically Exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the Public Resources Code.
- B. Move that the City Council adopt Resolution 2017-04, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING A MAJOR HOME OCCUPATION PERMIT AT 3093 3rd STREET (APN 001-028-023) TO PERMIT THE USE OF AN EXISTING ACCESSORY STRUCTURE AT AN EXISTING DWELLING FOR A HOME OCCUPATION USE (HAIR SALON).”

4. UPDATE ON OROVILLE DAM INCIDENT.

5. CONSENT CALENDAR:

- A. Approval of warrants: 31674 – 31760; Z01658 – Z01676 for the month of January 2017 in the amount of \$559,309.70.
- B. Approve minutes for meetings of December 13, 2016, January 10, 2017 and January 24, 2017.
- C. Acknowledge receipt of Police Department Report for December 2016 and January 2017.
- D. Acknowledge receipt of Accountant’s Reports for December 2016.
- E. Acknowledge receipt of Animal Control Report for January 2017

Action: It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

6. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report – January 2017 / February 2017.
- 2. **Discussion/Action:** Housing Related Parks Grant: Consideration of Projects for Use of Grant Funds.

The Housing and Community Development Department of the State of California has awarded the City of Biggs funding in the amount of \$406,100 through the Housing Related Parks Program. Staff has provided estimated costs for the implementation of five proposed projects.

Recommendation: Direct staff.

- 3. **Discussion:** Zoning Ordinance and Subdivision Code Update.

On October 25, 2016 and November 22, 2016, study sessions with City Council and City staff were held to review and discuss proposed changes to the City of Biggs Municipal Code.

Recommendation: Review the draft versions of the updated City Code and direct staff.

- B. Engineering: Activity Report and Project Updates –January 2017 / February 2017.
- C. Public Safety – Verbal update. (A. Thompson)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal up date. (N. Wilkinson)

- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. SCORE – Verbal update. (R. Frith)
- L. LAFCo – Verbal update. (D. Arnold)
- M. Other commission reports. (Council)
- N. City Administrator.

1. **Discussion/Action:** Sustainable Ground Water Management Act (SGMA) Boundary Modifications and MOU.

Subsequent to the City declaring itself a GSA (Groundwater Service Agency), the City discovered boundary overlaps with Biggs West Gridley Water District and Butte Water District. Boundary overlaps are not allowed under SGMA and must be eliminated. SGMA requires that we completely resolve boundary issues by June 2017.

RECOMMENDATION: Authorize the City Administrator to sign GSA boundary MOU’s with Butte Water District and with Biggs West Gridley Water District.

2. **Discussion/Action:** Social Media Policy.

Social media has become a common form of communication and its use has been found to be constructive and useful by many business and government organizations when properly structured and managed.

Recommendation: Consider social media as an additional tool to use to inform citizens of local events, emergencies and information.

Approve the changes to the “Employee and Council Internet, Email and Social Media Usage Policy”, and approve adding the section “Use of Social Media while representing the City” to that policy.

3. **DISCUSSION/ACTION:** Authorization to participate in Safe Routes to School program and project.

Council is asked to grant authority to the City Administrator to participate in the Safe Routes to School program and the City’s approved project.

RECOMMENDATION: Approve Resolution No. 2017-05, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROJECT DOCUMENTS FOR SAFE ROUTES TO SCHOOL PROJECT NUMBER ATPL-5128(011)”.

4. **DISCUSSION/ACTION:** Authorization to participate in the Employment Risk Management Authority (ERMA).

Most SCORE members participate in ERMA to manage economic risk associated with employment liability.

RECOMMENDATION: Approve Resolution No. 2017-06 “RESOLUTION OF THE CITY OF BIGGS AUTHORIZING PARTICIPATION IN THE EMPLOYMENT RISK MANAGEMENT AUTHORITY.”

7. **INFORMATIONAL:**

8. **ADJOURNMENT:**

Presented by: _____ February 24, 2017
Roben Dewsnup, City Clerk Date