

MINUTES OF THE CITY OF BIGGS
SPECIAL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

February 28, 2017

1. SPECIAL MEETING CALLED TO ORDER:

The Special Meeting of the Biggs City Council was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Frith, Sheppard and Wilkinson were present. Vice Mayor Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, and City Clerk Roben Dewsnap.

2. STATUS OF CITY OF BIGGS EVENTS:

Brian Bassett updated Council on the upcoming City of Biggs events. He would come back at a later date for further discussion.

3. CONTINUATION OF PUBLIC HEARING: Home Occupation Permit.

Planning staff Kelly Murphy presented a request from Angela Closson for a major home occupation permit for a proposed hair salon business to be located at 3093 Third Street.

Mayor Thompson opened the hearing to the public.

Proponents: Angela Closson stated she would like to open a hair salon at a resident she is planning to purchase in the City of Biggs.

Opponents: None

Mayor Thompson closed the hearing to the public.

Motion/Second that the project is Categorically Exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the Public Resources Code. (Sheppard/Wilkinson, MCU; Absent: Arnold)

Motion/Second to adopt Resolution No. 2017-04, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING A MAJOR HOME OCCUPATION PERMIT AT 3093 3RD STREET (APN 001-028-023) TO PERMIT THE USE OF AN EXISTING ACCESSORY STRUCTURE AT AN EXISTING DWELLING FOR A HOME OCCUPATION USE (HAIR SALON). (Sheppard/Wilkinson, MCU; Absent: Arnold)

4. UPDATE ON OROVILLE DAM INCIDENT:

Fire Chief Chris Hail updated Council on the recent evacuation.

Butte County Sheriff Kory Honea also updated Council on the evacuation and discussed when the evacuation warning would be lifted.

5. CONSENT CALENDAR:

- A. Approval of warrants: 31674 – 31760; Z01658 – Z01676 for the month of January 2017 in the amount of \$559,309.70.
- B. Approve minutes for meetings of December 13, 2016, January 10, 2017 and January 24, 2017.

- C. Acknowledge receipt of Police Department Report for December 2016 and January 2017.
- D. Acknowledge receipt of Accountant's Reports for December 2016.
- E. Acknowledge receipt of Animal Control Report for January 2017.

Motion/Second to approve the consent calendar. (Frith/Sheppard, MCU; Absent: Arnold)

6. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report – January 2017 / February 2017. Verbal report by Kelly Murphy.
- 2. Housing Related Parks Grant. Consideration of Projects for Use of Grant Funds.

Ms. Murphy reviewed the proposed grant projects and asked for a priority order.

Council agreed on projects at North Biggs Estates, Trent Street vacant lot, and restrooms at Family Park. Council also inquired about administrative costs for each project.

- 3. Zoning Ordinance and Subdivision Code Update.

Planning Staff Mike Martin presented the zoning ordinance and subdivision code update and asked Council to review the documents. Staff would come back at a later meeting for adoption.

- B. Engineering: Activity Report and Project Updates – January 2017 / February 2017. City engineer was absent.
- C. Public Safety. Verbal report by Police Chief Dean Price.
- D. Flood Control. Verbal report by Councilmember Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Councilmember Wilkinson.
- H. Air Quality. Verbal report by Mayor Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Frith.

L. LAFCo. No report.

M. Other Reports. Councilmember Frith reported four used light poles would be installed in the Rio Bonito parking lot.

Mayor Thompson reported on a meeting she attended in Sacramento discussing marijuana.

N. City Administrator.

1. Sustainable Ground Water Management Act (SGMA) Boundary Modifications and MOU.

Mr. Sorensen stated subsequent to the City declaring itself a GSA (Groundwater Service Agency), the City discovered boundary overlaps with Biggs West Gridley Water District and Butte Water District. Boundary overlaps are not allowed under SGMA and must be eliminated.

Motion/Second to authorize the City Administrator to sign GSA boundary MOU's with Butte Water District and with Biggs West Gridley Water District.
(Frith/Sheppard, MCU; Absent: Arnold)

2. Social Media Policy.

Mr. Sorensen presented updates to the social media policy.

Motion/Second to approve the changes to the "Employee and Council Internet, Email and Social Media Usage Policy", and approve adding the section "Use of Social Media while representing the City" to the policy. (Frith/Sheppard, MCU; Absent: Arnold)

3. Authorization to participate in Safe Routes to School Program and Project.

Mr. Sorensen stated this project has already been approved but CalTrans requests a resolution granting authority to the City Administrator to participate in the Safe Routes to School Project.

Motion/Second to approve Resolution No. 2017-05, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROJECT DOCUMENTS FOR SAFE ROUTES TO SCHOOL PROJECT NUMBER ATPL-5128(011)." (Wilkinson/Frith, MCU; Absent: Arnold)

4. Authorization to participate in the Employment Risk Management Authority (ERMA).

Mr. Sorensen stated most SCORE members participate in ERMA to manage economic risk associated with employment liability.

Motion/Second to approve Resolution No. 2017-06 "RESOLUTION OF THE CITY OF BIGGS AUTHORIZING PARTICIPATION IN THE EMPLOYMENT RISK MANAGEMENT AUTHORITY." (Frith/Wilkinson, MCU; Absent: Arnold)


MINUTES OF THE CITY OF BIGGS
BUDGET STUDY SESSION

February 28, 2017

7. **INFORMATIONAL:** None.

8. **ADJOURNMENT:** Council adjourned the special meeting at 10:00 p.m.

ATTEST:



Roben Dewsnap
City Clerk

APPROVED:



Angela Thompson
Mayor, City of Biggs