

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 4<sup>th</sup> DAY OF MAY, 2018, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA of the  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM Tuesday  
MAY 8, 2018  
REGULAR MEETING**

## **MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

### **1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

### **2. PRESENTATION:**

**Discussion/Action:** Annual Audit of Fiscal Year ending June 30, 2017.

Independent CPA David Bruner will present his summarized audit report to Council.

**Recommendation:** Accept report.

### **3. OLD BUSINESS: City of Biggs 115 Year Anniversary of Incorporation.**

Discuss and consider how the City Council would like to recognize the 115-year anniversary of the incorporation of the City of Biggs.

**Recommendation:** Direct staff.

### **4. CONSENT CALENDAR:**

- A. Approval of warrants: 32874 – 32951; Z01936 – Z01954 for the month of April 2018 in the amount of \$408,673.44.
- B. Approve proposed records for destruction.
- C. Acknowledge receipt of Accountant's Reports for March and April 2018.

- D. Acknowledge receipt of Gridley-Biggs Police Department report for March 2018.
- E. Acknowledge receipt of Gridley-Biggs Animal Control report for March 2018.
- F. Approve second reading of Ordinance No. 414, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE - CHAPTER 14.260 R-1 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT AND CHAPTER 14.270 R-2 MEDIUM DENSITY RESIDENTIAL ZONING DISTRICT.”

**Action:** It is recommended items “A” through “F” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

## 5. DEPARTMENT REPORTS:

### A. Planning:

- 1. Activity Report and Project Updates.
- 2. **Discussion/Action:** General Plan and Housing Element.

Council is asked to review the General Plan and Housing Element progress report for 2017 calendar year.

**Recommendation:** Accept the General Plan and Housing Element progress report for the 2017 calendar year.

### B. Engineering:

- 1. Activity Report and Project Updates.
- 2. **Discussion/Action:** ATP Cycle 2 – Safe Routes to School Project.

The City of Biggs has received an ATP State grant for construction of this project in the amount of \$599,000. Two construction bids were received on May 2.

**Recommendation:** Staff recommends the City Council authorize the City Administrator to negotiate a final agreement and execute a construction contract with Franklin Construction, Inc. for the ATP Cycle 2 Safe Routes to School Project in the amount not to exceed \$XXX,000.

- 3. **Discussion/Action:** 2018 Street Pavement Repair Project.

Bids for this project will be received on May 8 and Bennett Engineering will complete a review of the bid documents to determine if the submitted bid documents are complete and responsive per the City’s Notice to Contractors bidding requirements.

**Recommendation:** Staff recommends the City Council authorize the City Administrator to negotiate a final agreement and execute a construction contract for the 2018 Pavement Repair Project in the amount not to exceed \$250,000.

- C. Public Safety – Verbal update. (A. Thompson)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal up date. (N. Wilkinson)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. SCORE – Verbal update. (R. Frith)
- L. Biggs Unified School District. – Verbal update.
- M. Other commission reports. (Council)
- N. City Administrator.

1. **Discussion/Action:** City Planner and Planning Services.

For many years, the City of Biggs contracted with PMC for planning and code enforcement services. In 2015, PMC was acquired by Michael Baker, Inc. and the relationship continued. In 2017, the City issued an RFP for planning services resulting in a new contract with Michael Baker, Inc.

**Recommendation:** Direct staff regarding future direction for procurement of City Planner and Planning Services.

2. **Discussion/Action:** Authorizing by Resolution Investment of Monies in the Local Agency Investment Fund.

Biggs has utilized the LAIF for many years; however, the names specified in the previous resolution are out of date.

**Recommendation:** Approve Resolution No. 2018-08, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING BY RESOLUTION INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND.”

3. **Discussion/Action:** Consider Disposition of Real Property located at 3069 Eighth Street, Biggs, APN: 001-173-006-000.

Council is asked to consider the disposition of the 0.26-acre property and to direct staff accordingly.

**Recommendation:** Direct staff.

4. **Discussion/Action:** F Street Water Line Replacement.

Staff has identified an approximately 508’ section of water main in need of replacement.

**Recommendation:** Authorize the City Administrator to contract for replacement of the F Street water main, not to exceed \$80,000. Repeal the previous budget modification for this project and modify the FY 2017-2018 budget by increasing line item “Water Fund Contract Work” and “Total Expenses” by \$80,000.

5. **Discussion/Action:** Commercial Use Table BMC 14.300.

City Council has been reviewing the Commercial Use Table within Biggs Municipal Code section 14.300 and has been considering updates.

**Recommendation:** Review and direct staff.

6. **Discussion/Action:** Safety Recognition Program.

The City has had a safety recognition program since 2010 and in its current form since 2016.

**Recommendation:** Extend the existing Safety Recognition Program through December 31, 2019.

6. **INFORMATIONAL:**

7. **CLOSED SESSION:**

Closed session pursuant to Government Code Section 54957  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: City Administrator

8. **RESUME REGULAR MEETING:**

ANNOUNCEMENT OF ACTION(S) TAKEN IN CLOSED SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

9. **ADJOURNMENT:**

Presented by: \_\_\_\_\_ May 4, 2018  
Roben Benish, City Clerk Date