

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Frith, Sheppard and Wilkinson were present. Vice mayor Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner David Young and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. POLICE DEPARTMENT STAFFING AND ASSIGNMENTS.

Police Chief Dean Price introduced Gridley-Biggs police officers with new assignments.

3. PUBLIC HEARINGS:

A. Conditional Use Permit – 487 C Street.

1. City Planner David Young stated applicant Katrina Champeau requested to establish and operate the Little People Play School, a large day care facility, at 487 C Street in the City of Biggs. Mr. Young recommended that Council approve the Conditional Use Permit as proposed and find that the project is exempt from CEQA and adopt the associated resolution based on the required findings and subject to the conditions contained in the staff report.
2. Mayor Thompson opened the hearing to the public.
3. With no public comment, Mayor Thompson closed the hearing to the public.
4. Motion/Second to adopt Resolution 2018-02 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, APPROVAL OF AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR 487 C STREET (APN: 001-061-031) APPLICATION: CONDITIONAL USE PERMIT #2017-02” add to conditions that applicant must maintain a current valid state license. (Wilkinson/Sheppard, MCU; Absent: Arnold)

B. Refuse Collection Service Rate Adjustment.

1. Mr. Sorensen asked Council to consider the proposed adjustments to refuse collections service rates. The last adjusted was in 2012.
2. Mayor Thompson opened the hearing to the public. No public comment.
3. Mayor Thompson closed the hearing to the public. City Clerk Roben Benish noted for the record there was one written protest to the rate increase.

4. Motion Second to approve the first reading of Ordinance No. 413 by reading of title only, "AN ORDINANCE INCREASING REFUSE COLLECTION SERVICE RATES." (Thompson/Wilkinson, MCU; Absent: Arnold)

4. CONSENT CALENDAR:

- A. Approval of warrants: 32637 – 32727; Z01883 – Z01900 for the month of January 2018 in the amount of \$553,430.37.
- B. Approve minutes for meeting of January 9, 2018.
- C. Acknowledge receipt of Biggs – Permits Applied – Summary by Type, 1/2018; and Biggs – Permits Issued – Summary by Type, 1/2018.
Motion/Second to approve the consent calendar. (Wilkinson/Sheppard, MCU; Absent: Arnold)

5. DEPARTMENT REPORTS:

- A. Planning: Department Activity Report. City Planner David Young updated Council on current City projects.

Shannon Decker Emerson asked Council to allow message therapy in the downtown district.

Council directed planning staff to bring back code changes for downtown district uses.

- B. Engineering:

1. City Engineers Trin Campos and Stacy Bennett reviewed the activity report with Council.
2. Biggs Park Improvements Project – Design-Build Contract Award.

Mr. Campos stated two proposals were received and R.J. Heuton Construction, Inc. was the top ranked firm.

Motion/Second to authorize the City Administrator to negotiate a final agreement and execute a contract for Design-Build Services with R.J. Heuton Construction, Inc. in the amount not to exceed \$450,000. (Frith/Wilkinson, MCU; Absent: Arnold)

3. Task Order No. 10 to Engineering Services Agreement Dated September 1, 2016 – ATP Cycle 2 – Safe Routes to School Project – Additional Work.

Mr. Campos stated the additional work would cover electrical design for street lights at the Sixth & B Street intersection, electrical design for lights along downtown B Street, additional work for UPRR coordination and agreements for sidewalk

crossings, and additional design work for gas station and Eleventh to Tenth Street sidewalk. The source of funds for this task order will be City funds.

Motion/Second to authorize the City Administrator to execute Task Order No. 10 for ATP Cycle 2 – Safe Routes to School Project – Additional Work in the amount of \$22,120. (Wilkinson/Thompson, MCU; Absent: Arnold)

4. Task Order No. 11 to Engineering Services Agreement dated September 1, 2016 – Water Meter Design and SRF Funding.

This task order is for the design and funding application submittal for the installation of the remaining water meters for services in the City.

Motion/Second to authorize the City Administrator to execute Task Order No. 11 for Water Meter Design and SRF Funding Assistance in the amount of \$47,025. (Frith/Sheppard, MCU; Absent: Arnold)

- C. Public Safety. Verbal report by Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). No report.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Mayor Thompson.
- H. Air Quality. Verbal report by Mayor Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Frith.
- L. Biggs Unified School District. No report.
- M. Other commission reports. No reports
- N. City Administrator.
 1. Resolution Supporting the Reducing Crime and Keeping California Safe Act of 2018.

Motion/Second to adopt Resolution No. 2018-03 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS SUPPORTING THE REDUCING CRIME AND KEEPING CALIFORNIA SAFE ACT OF 2018.” (Wilkinson/Thompson, MCU; Absent: Arnold)

2. Fireworks Regulations with the Biggs Municipal Code.

Mr. Sorensen asked Council to review the current regulations of fireworks within the Biggs Municipal Code and consider if any changes are desired and direct staff accordingly.

Fire Chief Jamie Norton stated fireworks are dangerous and are a fire risk and the fire department was opposed to changing the code.

Aaron Crawford representing the fireworks industry was available to answer questions.

Council agreed to take no action on this matter.

3. Wastewater Project Funding Pledge of Revenues.

Mr. Sorensen stated there was a typo in the project number in the original resolution.

Motion/Second to adopt Resolution No. 2018-04, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS DEDICATING PLEDGED REVENUES AND FUND FOR THE CLEAN WATER STATE REVOLVING FUND FINANCING OF THE WASTEWATER TREATMENT PLANT UPGRADE – PHASE 2.” (Frith/Wilkinson, MCU; Absent: Arnold)

4. F Street Water Line Replacement.

Mr. Sorensen stated staff had identified an approximately 508’ section of water main in need of replacement.

Motion/Second to authorize the City Administrator to contract for replacement of the F Street water main, not to exceed \$65,000. And to modify the FY 2017-2018 budget by increasing line item “Water Fund Contract Work” and “Total Expenses” by \$65,000 (contingent on staff researching the prevailing wage questions and defining the project more clearly). (Wilkinson/Frith, MCU; Absent: Arnold)

5. Mr. Sorensen requested adding an item to the agenda to consider a request to waive rental fees for Biggs Community Hall.

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING

February 13, 2018

Motion/Second to add this item to the agenda. (Thompson/Sheppard, MCU; Absent: Arnold)

The family of Richard Benish requested the City waive the rental fee for the use of the Biggs Community Hall for his memorial service.

Council denied the request to waive the rental fee but agreed to reimburse the family for the event insurance cost.

6. **INFORMATIONAL:** None.
7. **CLOSED SESSION:** Council adjourned to closed session at 9:00 p.m.
8. **RESUME REGULAR SESSION:** Council resumed regular session at 9:35 p.m. with no announcements.
9. **ADJOURNMENT:** Council adjourned the regular meeting at

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Angela M. Thompson, MAYOR