

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

June 12, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Frith, Sheppard and Wilkinson were present. Vice Mayor Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos and City Clerk Roben Benish. City Planner, Kelly Murphy, was present via WebEx.

1. COMMUNITY PARTICIPATION: None

Mayor Thompson stated information was received after the posting of the Agenda. The City received an offer to purchase real property on Monday June 11th. Would Council like to add the following item to the agenda?

6. Closed Session. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Pursuant Gov. Code Sec. 54956.8

Property: City property located at 3069 Eighth Street, Biggs. APN 001-173-006

Motion/Second to add closed session item “Conference with real property negotiator” located at 3069 Eighth Street. (Wilkinson/Frith, MCU; Absent: Arnold)

2. PUBLIC HEARING:

Conditional Use Permit – SunWest Milling, Inc.

A. City Planner, Kelly Murphy, addressed Council via WebEx and presented a request for a conditional use permit to construct a 43,050 square foot storage facility on three contiguous parcels located off West Biggs Gridley Road and Bannock Street. She asked Council to disregard condition of approval #16.

B. Mayor Thompson opened the hearing to the public.

C. With no public comment, Mayor Thompson closed the hearing to the public.

D. Motion/Second to adopt Resolution 2018-10 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, APPROVAL OF AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR SUNWEST MILLING (APN: 022-160-087, 022-160-088, and 022-160-089) APPLICATION: CONDITIONAL USE PERMIT #2018-01” strike condition of approval #16. (Wilkinson/Frith, MCU; Absent: Arnold)

3. CONSENT CALENDAR:

A. Approval of warrants: 32952 – 33026; Z01955 – Z01972 for the month of May 2018 in the amount of \$419,268.93.

B. Approve minutes for meetings of March 13, 2018, April 10, 2018 and May 8, 2018.

- C. Acknowledge receipt of Police Report for April 2018.
- D. Acknowledge receipt of Animal Control Report for April 2018.
- E. Acknowledge receipt of Accountant's Reports for May 2018.
Motion/Second to approve the consent calendar. (Sheppard/Frith, MCU; Absent: Arnold)

4. DEPARTMENT REPORTS:

A. Planning: City Planner Kelly Murphy provided Council with a planning activity update via WebEx.

B. Engineering:

- 1. City Engineer Trin Campos reviewed the activity report with Council.
- 2. ATP Cycle 2 – Safe Routes to School Project.

Motion/Second to authorize the City Administrator to execute a construction contract with Franklin Construction, Inc. for the ATP Cycle 2 Safe Routes to Schools project in the amount of \$772,975. (Wilkinson/Thompson, MCU; Absent: Arnold)

- 3. Task Order No. 15 to Engineering Services Agreement Dated September 1, 2016 – Phase II Soil Assessment and the Geotechnical Investigation Report for Water Tank and Pump Station Project.

Motion/Second to authorize the City Administrator to execute Task Order No. 15 for Phase II Soil Assessment and Geotechnical Investigation Report for the Water Tank and Pump Station Project in the amount of \$24,335. (Frith/Sheppard, MCU; Absent: Arnold)

- 4. Task Order No. 16 to Engineering Services Agreement dated September 1, 2016 – Construction Management Services for ATP Cycle 2, Safe Routes to Schools Project.

Motion/Second to authorize the City Administrator to execute Task Order No. 16 for Construction Management Services with Bennett Engineering for ATP Cycle 2 Safe Routes to Schools Project in the amount of \$90,000. (Wilkinson/Frith, MCU; Absent: Arnold)

- C. Public Safety. Verbal report by Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). No report.
- E. Public Works. No report.

- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Councilmember Wilkinson.
- H. Air Quality. Verbal report by Councilmember Wilkinson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Frith.
- L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- M. Other commission reports. Lafco report by Councilmember Wilkinson.
- N. City Attorney.

Mr. Einhorn presented a successor employment agreement with the City Administrator to Council which will begin September 1, 2018 and end August 31, 2021 with an increase in salary from \$89,000 to \$99,000 per year.

Motion/Second to approve employment agreement between the City of Biggs and City Administrator Mark Sorensen and authorize Mayor to sign the agreement.
(Thompson/Sheppard, MCU; Absent: Arnold)

Council agreed to hold a special meeting on June 26th at 6:30 p.m. to discuss Mr. Sorensen's goals for the City of Biggs.

O. City Administrator.

1. Fire Protection Agreement with CalFire.

Mr. Sorensen presented to Council the 2018-2019 fire protection agreement with CalFire and stated this agreement was \$22,610 high than last year.

Motion/Second to approve Resolution No. 2018-09, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA03938) FOR SERVICES FROM JULY 1, 2018 TO JUNE 30, 2019." (Wilkinson/Thompson, MCU; Absent: Arnold)

2. Consideration of Real Property located at 3069 Eighth Street, Biggs. Motion/Second to table this item. (Thompson/Sheppard, MCU; Absent: Arnold)

3. Draft 2018-2019 Budget Approval.

Mr. Sorensen presented the fiscal year 18-19 draft budget to Council for their consideration.

Motion/Second to approve Resolution No. 2018-11, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED '2018-2019 BUDGET, CITY OF BIGGS'." (Sheppard/Wilkinson, MCU; Absent: Arnold)

4. Existing litigation. Name of case: Northern California Power Agency, City of Redding, City of Roseville, and City of Santa Clara v. the United States, Court of Federal Claims No. 14-817C.

City Attorney, Greg Einhorn provided Council with information on this case.

5. Authorize purchase of replacement computer server.

Mr. Sorensen informed Council the current city hall computer server is nearing the end of support by the manufacturer and is otherwise due for replacement.

Motion/Second to authorize the City Administrator to purchase a replacement computer server, hardware, software and services in an amount not to exceed \$11,000. (Frith/Sheppard, MCU; Absent: Arnold)

6. Donation and Acceptance of funds for maintenance and restoration of the 1939 fire engine.

Mr. Sorensen stated the Biggs Volunteer Fire Department no longer exists and would like to donate their savings account funds to the 1939 Fire Truck Restoration Reserve Fund.

Motion/Second to authorize the City of Biggs to receive the donation of funds in the amount of \$6,750.21 for the maintenance and restoration of the Biggs 1939 Fire Engine. Direct staff to deposit the funds into Fund 145, "1939 Fire Truck Restoration Reserve". (Wilkinson/Sheppard, MCU; Absent: Arnold)

5. **INFORMATIONAL:** None.

6. **CLOSED SESSION:** Council adjourned to closed session at 9:35 p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Pursuant Gov. Code Sec. 54956.8

Property: City property located at 3069 8th Street, Biggs. APN 001-173-006

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING

June 12, 2018

Agency Negotiator: Mark Sorensen, City Administrator
Negotiating Parties: Rufus Casey
Under Negotiation: Sale of real property

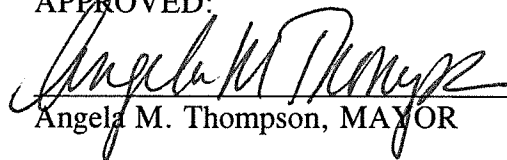
7. **RESUME REGULAR SESSION:** Council resumed regular session at 9:55 P.M. Direction was provided to staff.
8. **ADJOURNMENT:** Council adjourned the regular meeting at 9:55 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Angela M. Thompson, MAYOR