

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

October 9, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Councilmember Wilkinson. Councilmembers Frith and Sheppard were present. Mayor Thompson and Vice Mayor Arnold were absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Bob Summerville and City Clerk Roben Benish.

**1. COMMUNITY PARTICIPATION:** None

**2. CONSENT CALENDAR:**

- A. Approval of warrants: 33323 – 33395; Z02027 – Z02044 for the month of September 2018 in the amount of \$639,579.23.
- B. Approve minutes for meetings of September 11, 2018 and October 1, 2018.
- C. Authorization to Write Off Old Utility Bills.
- D. Acknowledge receipt of Police Report for August 2018.  
Motion/Second to approve the consent calendar. (Frith/Sheppard. MCU; Absent: Arnold and Thompson)

**3. DEPARTMENT REPORTS:**

A. Planning: Activity Report and Project Updates by City Planner Bob Summerville.

B. Engineering:

- 1. City Engineer Trin Campos reviewed the Monthly Activity Report.
- 2. Update Standard Construction Details and Specifications.

Mr. Campos informed Council the current City of Biggs construction details are dated 1997 and there are no existing construction specifications.

Motion/Second to authorize the City Administrator to execute Task Order No. 18 for Construction Management Services with Bennett Engineering for 2018 Details and Specifications Update in the amount of \$27,130.00. (Sheppard/Frith, MCU; Absent: Arnold and Thompson)

C. Public Safety. Verbal report by Police Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.

E. Public Works. Verbal report by Councilmember Frith.

F. Electric. Verbal report by Councilmember Frith.

- G. BCAG. Verbal report by Councilmember Wilkinson.
- H. Air Quality. No report.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. No report.
- L. LAFCo. Verbal report by Councilmember Wilkinson.
- M. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- N. Other commission reports. None.
- O. City Administrator.

1. Site Plan Review.

Mr. Sorensen asked Council to consider approval and first reading of an ordinance which would update the municipal code to clarify the required information for a project site plan review.

Motion/Second to approve First Reading of Ordinance No. 415, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING SECTION 14.100.040 OF THE CITY OF BIGGS MUNICIPAL CODE." (Frith/Sheppard, MCU; Absent: Arnold and Thompson)

2. Animal Control Services.

Council was asked to review and discuss a proposed Animal Control Services agreement with the City of Gridley.

Motion/Second to approve the agreement for Animal Control Services between the City of Gridley and the City of Biggs and authorize the Mayor to sign the agreement – as amended regarding termination language. (Wilkinson/Sheppard, MCU; Absent: Arnold and Thompson)

3. Fire Department Grant Match Request.

Council was asked to consider appropriation of up to \$3,492.00 as a match to a State grant for fire department-related personal protective equipment.

Motion/Second to approve Resolution No. 2018-18, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG18018 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2019 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978." (Frith/Sheppard, MCU: Absent: Arnold and Thompson)

4. **INFORMATIONAL:** None.
5. **CLOSED SESSION:** Council adjourned to closed session at 7:45 p.m.
6. **RESUME REGULAR MEETING:** Council resumed the regular session at 8:22 p.m. with no reportable action. Direction was provided to staff.
7. **ADJOURNMENT:** Council adjourned the regular meeting at 8:22 p.m.

ATTEST:

  
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Roben Benish, CITY CLERK

APPROVED:

  
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Angela M. Thompson, MAYOR