

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

November 13, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Arnold, Frith and Sheppard were present. Councilmember Wilkinson arrived at 6:40 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Bob Summerville and City Clerk Roben Benish.

1. **COMMUNITY PARTICIPATION:** None
3. **PUBLIC HEARING:** Site Plan Review Ordinance Approval.

Mr. Sorensen asked Council to approve an ordinance which updates the municipal code to clarify the required information for a project site plan review.

Mayor Thompson opened the hearing to the public. With no public comment, Mayor Thompson closed the hearing to the public.

Motion/Second to approve the second reading of Ordinance No. 415, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING SECTION 14.100.040 OF THE CITY OF BIGGS MUNICIPAL CODE." (Frith/Thompson, MCU; Absent: Wilkinson)

4. **CONSENT CALENDAR:**

- A. Approve City Council Minutes for meeting of October 10, 2018.
- B. Approval of warrants 33396 – 33467, Z02045 – Z02062 for the month of October in the amount of \$447,976.60.  
Motion/Second to approve the consent calendar. (Sheppard/Firth, MCU; Absent: Wilkinson)

5. **DEPARTMENT REPORTS:**

- A. Planning: Activity Report and Project Updates by City Planner Bob Summerville.

Councilmember Wilkinson arrived at 6:40 p.m.

2. **PRESENTATION:** Proclamation to Dean Price.

Mayor Thompson presented a proclamation to Dean Price, expressing appreciation and recognition for his outstanding service rendered to the citizens of Biggs.

5. **DEPARTMENT REPORTS: Continued**

- B. Engineering:

1. City Engineer Trin Campos reviewed the Monthly Activity Report.

2. Task Order No. 20 to Engineering Services Agreement dated September 1, 2016.

Mr. Campos stated this task order would provide design oversight support for the Safe Routes to School Project along E Street and Second Street.

Motion/Second to authorize the City Administrator to execute Task Order No. 20 for Safe Routes to Schools Project along E Street and Second Street in the amount of \$9,920. (Sheppard/Wilkinson, MCU)

3. Biggs Park Improvements Project #18-01 – Request for Acceptance.

Mr. Campos requested Council accept the Biggs Park Improvement Project as complete and closeout the City contract in the amount not to exceed \$427,205.04.

Motion/Second to adopt Resolution No 2018-19, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT BIGGS PARK IMPROVEMENTS (HCD 15-HRPP-1037) AS COMPLETE.” (Frith/Sheppard, MCU)

4. 2018 Street Pavement Repairs Project #18-02 – Request for Acceptance.

Council agreed to hold off on this item until all documents were complete.

5. ATP Cycle 2 – Safe Routes to School Project #18-03.

Mr. Campos requested Council accept the portion of work completed to date and release the appropriate contract retention.

Motion/Second to authorize the City Administrator to accept the portion of work completed and release the appropriate contract retention, up to the amount of \$546,726.55. (Wilkinson/Thompson, MCU)

- C. Public Safety. Verbal report by Police Chief Al Byers.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Councilmember Wilkinson.
- H. Air Quality. Verbal report by Mayor Thompson and Councilmember Wilkinson.

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- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Wilkinson.
- L. LAFCo. Verbal report by Councilmember Wilkinson.
- M. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- N. Other commission reports. None.
- O. City Administrator.

- 1. Use of Biggs Community Hall by Biggs High School wrestling team.

Mr. Sorensen and Council discussed the concept of Biggs High School wrestling team using the Biggs Community Hall for practice.

- 2. Review of Park Rules and Regulations, Establishment of Reservations.

Mr. Sorensen and Council reviewed the Park Rules and Regulations and considered the establishment of reservations of certain areas of City Parks.

- 6. **INFORMATIONAL:** None.
- 7. **CLOSED SESSION:** Council adjourned to closed session at 8:25 p.m.
- 6. **RESUME REGULAR MEETING:** Council resumed the regular session at 9:17 p.m. with direction being provided to staff.
- 7. **ADJOURNMENT:** Council adjourned the regular meeting at 9:17 p.m.

ATTEST:

  
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Roben Benish  
CITY CLERK

APPROVED:

  
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Nathan E. Wilkinson  
MAYOR