

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

December 11, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold and Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Bob Summerville and City Clerk Roben Benish.

1. **COMMUNITY PARTICIPATION:** None.
2. **SPECIAL BUSINESS:** Declare Election Results and Seat New Councilmembers.
  - A. Motion/Second to adopt Resolution No. 2018-21, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS RECITING THE FACT OF THE CONSOLIDATED GENERAL ELECTION HELD ON NOVEMBER 6<sup>TH</sup>, 2018, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW." (Frith/Wilkinson, MCU)
  - B. Proclamation of Appreciation. Mayor Thompson presented a proclamation of appreciation to Vice Mayor Arnold.
  - C. Swearing-in Ceremony.

City Clerk Roben Benish administered the oath of office to Brian Bassett, Bo Sheppard and Angela Thompson.

D. Selection of Mayor and Vice Mayor.

City Clerk Roben Benish opened the nomination for mayor. Councilmember Thompson nominated Councilmember Wilkinson for mayor. The nomination for mayor was closed.

Those in favor of Councilmember Wilkinson for mayor:

Ayes: Frith, Bassett, Thompson, Sheppard and Wilkinson

Councilmember Wilkinson was appointed by unanimous vote to serve as mayor of the City of Biggs for two years.

City Clerk Benish opened the nomination for vice mayor. Councilmember Wilkinson nominated Councilmember Sheppard as vice mayor. The nomination was closed.

Those in favor of Councilmember Sheppard for vice mayor:

Ayes: Frith, Bassett, Wilkinson, Sheppard and Thompson.

Councilmember Sheppard was appointed by majority vote to serve as vice mayor of the City of Biggs for two years.

The city clerk turned the rest of the proceedings over to Mayor Wilkinson.

E. Commission and Committee Appointments.

Public Safety: Primary – Mayor Wilkinson, Alternates – All Councilmembers and City Administrator.

Sutter-Butte Flood Control: Primary – Vice Mayor Sheppard, Alternate – Councilmember Frith.

NCPA: Primary – Councilmember Frith, Alternates – All Councilmembers and City Administrator.

Lodi Energy Center Participant Committee: Primary – Councilmember Frith, Alternate – City Administrator.

Public Works: Primary – Councilmember Thompson, Vice Mayor Sheppard and City Administrator.

Solid Waste Commissions: Primary – Councilmember Bassett, Alternate – Vice Mayor Sheppard.

Air Quality Management District: Primary – Councilmember Thompson, Alternate – Mayor Wilkinson.

BCAG: Primary – Mayor Wilkinson, Alternate – Councilmember Thompson.

School Liaison: Primary – Mayor Wilkinson Alternates – Councilmember Thompson and City Administrator.

Parks: Primary – Councilmember Bassett, Alternates – Vice Mayor Sheppard and City Administrator.

League of California Cities: Primary – Councilmember Bassett, Alternate – Mayor Wilkinson and City Administrator.

SCORE: Primary – Mayor Wilkinson, Alternate – Councilmember Bassett and City Administrator.

Employee Relations: Primary – Mayor Thompson, Alternate – Vice Mayor Sheppard.

LAFCO: Primary – Mayor Wilkinson.

Butte County Abandoned Vehicle Abatement: Councilmember Bassett and City Administrator.

Mosquito Vector Control: Primary – Vice Mayor Sheppard.

Motion/Second to appoint Vice Mayor Sheppard to the Mosquito Vector Control Agency to a four-year term. (Frith/Thompson, MCU)

Orchard Hospital Board: Appointments will be made when need arises.

Motion/Second to confirm all commission and committee appointments.  
(Thompson/Sheppard, MCU)

**3. CONSENT CALENDAR:**

- A. Approval of warrants 33468 – 33537, Z02062 – Z02078 for the month of November in the amount of \$691,823.87.
- B. Approval of minutes for the City Council Meeting of November 13, 2018.

Motion/Second to approve the consent calendar. (Frith/Sheppard, MCU)

**4. DEPARTMENT REPORTS:**

- A. Planning: City Planner Bob Summerville reviewed the planning activity report.

Motion/Second to add Resolution No. 2018-22 to the agenda as an emergency action item. (Thompson/Sheppard, MCU)

Motion/Second to approve Resolution No. 2018-22 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE BIGGS WATER TANK PROJECT.” (Frith/Sheppard, MCU)

Mr. Summerville discussed the Governor’s Executive Order B-57-18 which provides local jurisdictions in Butte County broad authority in approving temporary housing for victims of the Camp Fire including superseding or waiving previous zoning and building regulations that govern second dwelling units, manufactured housing, and temporary housing in, for instance, motor homes.

- B. Engineering:

- 1. City Engineer Trin Campos reviewed the activity report included in the agenda packet.
- 2. City Contract for Consultant Design Services.

Mr. Campos requested City contract for consultant design services for Safe Routes to School Project along E Street and Second Street.

Motion/Second to authorize the budget amount of \$150,000 and authorize City Administrator to execute the consultant design services contract with Coastland Engineering in the amount of \$132,827.53. (Thompson/Sheppard, MCU)

- C. Public Safety. Verbal update by Officer Scott Smallwood.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING

December 11, 2018

- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. No report.
- H. Air Quality. No report.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. No report.
- L. LAFCo. No report.
- M. Biggs Unified School District. Verbal report by Mayor Wilkinson.
- N. Other commission reports. None.
- O. City Administrator. Mr. Sorensen presented the concept of a development impact fee deferral program to Council.

Council asked for more information on this matter.

**5. INFORMATIONAL:**

**6. CLOSED SESSION:** Council adjourned to closed session at 8:45 p.m.

**7. RESUME REGULAR MEETING:** Council resumed the regular session at 9:30 p.m. with direction being provided to staff.

**8. ADJOURNMENT:** Council adjourned the regular meeting at 9:30 p.m.

ATTEST:



Roben Dewsnap, CITY CLERK

APPROVED:



Nathan E. Wilkinson, MAYOR