

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 5th DAY OF APRIL 2019, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA of the
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM TUESDAY
APRIL 9, 2019
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

<p>The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.</p>
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2. CONSENT CALENDAR:

- A. Approval of warrants: 33792 – 33867; Z02133 – Z02148 for the month of March 2019 in the amount of \$187,715.60.
- B. Approve minutes for City Council meeting of March 12, 2019.

Action: It is recommended items "A" through "B" be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

3. DEPARTMENT REPORTS:

A. Planning:

- 1. Monthly Activity Report and Project Updates.

2. **Discussion/Action:** Waste Water Treatment Plant Expansion Phase II.

ECORP Environmental Consulting has submitted a proposal to coordinate and perform all related mitigation monitoring services for the City of Biggs WWTP Expansion Phase II.

Recommendation: Planning staff requests Council review the proposal and direct the City Administrator to enter into a contract with ECORP to provide the related services in the amount of \$63,500.

B. Engineering:

1. Monthly Activity Report and Project Updates.

2. **Discussion/Action:** 2018 Street Pavement Repairs Project #18-02.

Request for Project Acceptance.

Recommendation: Staff is requesting Council authorization by resolution for the City Administrator to accept the project as complete and closeout this city contract in the amount of \$245,562.68.

Approve Resolution No. 2019-11, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT 2018 STREET PAVEMENT REPAIRS PROJECT, CITY PROJECT NO. 18-02, AS COMPLETE.”

3. **Discussion/Action:** SB1 – Road Maintenance and Rehabilitation Account (RMRA).

SB1 Project List for FY 19-20 to the California Transportation Commission.

Recommendation: Adopt Resolution No. 2019-13, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO INCORPORATE IN THE 2019-20 BUDGET A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT.”

4. **Discussion/Action:** Phase 2 WWTP Project Construction Contract Award.

The City received five contractor bids on April 2, 2019 for the construction of the Phase 2 WWTP Project.

Recommendation: Staff recommends Council allocate a project construction budget of \$5,099,000 and authorize the city administrator to execute a construction contract with Gateway Pacific in the amount of \$3,989,655 for the Phase 2 WWTP Improvements project.

5. **Discussion/Action:** Task Order No. 22 to Engineering Services Agreement dated September 1, 2016.

Biggs Wastewater Treatment Plant Phase 2 Improvements Additional Construction Management Services (Part B).

Recommendation: Staff recommends Council authorize the City Administrator to execute Task Order No. 22 for the Wastewater Treatment Plant Improvements Phase 2 Construction Management Services. The total cost is not to exceed \$180,000.

- C. Public Safety – Verbal update. (Wilkinson)
- D. Flood Control – Verbal update. (Sheppard)
- E. Public Works – Verbal update. (Thompson and Sheppard)
- F. Electric – Verbal update. (Frith)
- G. BCAG – Verbal up date. (Wilkinson)
- H. Air Quality – Verbal update. (Thompson)
- I. Solid Waste – Verbal update. (Bassett)
- J. Mosquito Abatement – Verbal update. (Sheppard)
- K. SCORE – Verbal update. (Wilkinson)
- L. Lafco – Verbal update. (Wilkinson)
- M. Biggs Unified School District. (Wilkinson)
- N. Other commission reports. (Council)
- O. City Administrator.

1. **Discussion:** Councilmember Bassett would like to discuss a Council social media page.

Recommendation: Direct staff.

2. **Discussion/Action:** Official Support for AB 430.

Council is asked to consider formal support of AB 430 “Camp Fire Housing Assistance Act”.

Recommendation: Motion: The City Council of the City of Biggs formally supports AB 430, “Camp Fire Housing Assistance Act”.

3. **Discussion/Action:** GHG Fund 054 Budget Modification.

Council is asked to consider modifying the budget of Fund 054 GHG (Green House Gas) proceeds.

Recommendation: Approve budget modification of Fund 054 (GHG Credits) by increasing the authorized expenditures by \$75,000 to a total expenditure level of \$120,000 for fiscal year 2018-2019.

4. **Discussion/Action:** Financial Accounting Software.

Council is asked to consider authorizing the purchase of services to replace the current financial accounting and utility billing software.

Recommendation: Authorize the City Administrator to contract with Caselle for services to replace the current financial accounting and utility billing software.

5. **Discussion/Action:** Water Tank Adopting Obligations for the Water Tank Project.

Council is asked to consider the approval of a resolution to support Water Tank & Well project financing with the State Water Resources Control Board State Revolving Fund (SRF).

Recommendation: Approve Resolution No. 2019-12, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING OBLIGATIONS TO REIMBURSE THE STATE WATER BOARD FOR PROJECT FUNDS PROVIDED FOR THE BIGGS WATER TANK PROJECT.”

6. **Discussion/Action:** Purchase of Protective Glass for Customer Counter.

Council is asked to consider authorizing the purchase of protective glass for the customer counter at City Hall.

Recommendation: Authorize the purchase of protective glass for the customer counter.

7. **Discussion:** Options for the replacement of the Council dais. Verbal.

Recommendation: Direct staff.

4. **INFORMATIONAL:**

5. **CLOSED SESSION:**

Conference with Labor Negotiators: Pursuant to Government Code §54957.6
Agency designated representatives: City Administrator and City Attorney.
Employee Organization: Laborers Local 185.

6. RESUME REGULAR MEETING:

ANNOUNCEMENT OF ACTION(S) TAKEN IN EXECUTIVE SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

7. ADJOURNMENT:

Presented by: _____ April 5, 2019
Roben Benish, City Clerk Date