

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 10<sup>th</sup> DAY OF MAY 2019, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

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THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

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**AGENDA of the  
CITY COUNCIL  
CITY OF BIGGS**

**6:30 PM TUESDAY  
MAY 14, 2019  
REGULAR MEETING**

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**MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

**1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.**

Citizen's comments.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.**

**2. PUBLIC HEARING CANCELED:** Tentative Parcel Map No. 2018-01 (Dhami) - 580 Aleut Street, APN 001-185-013.

Due to a procedural noticing error, the public hearing will be continued to the next available meeting date.

**3. PRESENTATION:** Fiscal Year 2017-2018 Audit Report.

**4. CONSENT CALENDAR:**

- A. Approval of warrants: 033868 – 033951; Z02149 – Z02166 for the month of April 2019 in the amount of \$520,538.94.
- B. Approve minutes for City Council meetings of April 9, 2019 and May 7, 2019.
- C. Acknowledge receipt of Accountant's reports.
- D. Approve Resolution No. 2019-13 (Revised), "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO INCORPORATE IN THE 2019-20 BUDGET LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT."

**Action:** It is recommended items “A” through “D” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

## 5. DEPARTMENT REPORTS:

### A. Planning:

1. Monthly Activity Report and Project Updates.
2. **Discussion/Action:** SB 2 Grant Summary of Recommended Projects.

SB 2 Grant Awards are intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production.

**Recommendation:** Staff recommends the City Council discuss the grant options outlined and provide direction on which projects to pursue.

### B. Engineering:

1. Monthly Activity Report and Project Updates.
2. **Discussion/Action:** City of Biggs Wastewater Treatment Plant Upgrades Phase 2.

City of Biggs Wastewater Treatment Plant Upgrades Phase 2 Project; Clean Water State Revolving Fund (CWSRF) No. C-06-7884-110.

**Recommendation:** Direct Staff.

- C. Public Safety – Verbal update. (Wilkinson)
- D. Flood Control – Verbal update. (Sheppard)
- E. Public Works – Verbal update. (Thompson and Sheppard)
- F. Electric – Verbal update. (Frith)
- G. BCAG – Verbal update. (Wilkinson)
- H. Air Quality – Verbal update. (Thompson)
- I. Solid Waste – Verbal update. (Bassett)
- J. Mosquito Abatement – Verbal update. (Sheppard)
- K. SCORE – Verbal update. (Wilkinson)
- L. Lafco – Verbal update. (Wilkinson)

M. Biggs Unified School District. (Wilkinson)

N. Other commission reports. (Council)

O. City Administrator.

1. **Discussion:** Audit Services RFP.

Council is asked to consider issuing an RFP for Audit Services.

**Recommendation:** Direct Staff to issue an RFP for audit services.

2. **Discussion/Action:** Destruction of City Records – Security Video.

Council is asked to consider setting a minimum retention period for security video.

**Recommendation:** Amend the City policy regarding destruction of City records to set a minimum retention period of 5-days and allow for automatic destruction.

3. **Discussion/Action:** NCPA Non-Disclosure Agreement.

Council is asked to review the updated NCPA Non-Disclosure Agreement.

**Recommendation:** Authorize the Mayor, City Administrator and City staff to sign the NCPA non-disclosure agreement and exhibits as necessary.

4. **Discussion/Action:** Review of Park Rules and Regulations, Establishment of Reservations.

Council is asked to review Park Rules and Regulations and consider establishment of reservations of certain areas of City parks.

**Recommendation:** Direct staff regarding the formulation of a park use registration methodology, rules, rates and a use agreement.

6. **INFORMATIONAL:**

7. **ADJOURNMENT:**

Presented by: \_\_\_\_\_ May 10, 2019  
Roben Benish, City Clerk Date