

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

March 12, 2019

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Wilkinson. Vice Mayor Sheppard, Councilmembers Bassett, Frith and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Bob Summerville and City Clerk Roben Benish.

1. **COMMUNITY PARTICIPATION:** Addressing Council on items not on the agenda were Lucy Mattson and Erin White.
2. **CONSENT CALENDAR:**
 - A. Approval of warrants: 33708 – 33791; Z02116 – Z02132 for the month of February 2019 in the amount of \$448,501.95.
 - B. Approve minutes for City Council meeting of February 12, 2019.
 - C. Acknowledge receipt of Accountant’s Reports.
 - D. Acknowledge receipt of Police Department Reports for January and February 2019.
 - E. Approve Resolution No. 2019-06, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING THE REPRESENTATIVE AND ALTERNATE TO THE BOARD OF DIRECTORS OF SCORE (Small Cities Organized Risk Effort).”
 - F. Approve second reading and adopt Ordinance No. 417 by reading of title only, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, ADDING CHAPTER 11.45, PROVIDING FOR THE DEFERRAL OF DEVELOPMENT IMPACT FEES, TO TITLE 11, BUILDINGS AND CONSTRUCTION, OF THE BIGGS MUNICIPAL CODE.”
Motion/Second to approve the consent calendar. (Thompson/Frith, MCU)
3. **DEPARTMENT REPORTS:**
 - A. Planning:
 2. Lot Line Adjustment #2019-01.

City Planner, Bob Summerville, requested approval of a lot line adjustment to modify the common property line between two adjacent parcels, both held under common ownership of the applicant.

Motion/Second to determine the project is categorically exempt from CEQA and approve Resolution No. 2019-07, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING LOT LINE ADJUSTMENT #2019-01 ON APN’S 001-051-016 AND -017.” (Thompson/Frith, MCU)
 1. Monthly Activity Report and Project Updates by Bob Summerville.
- B. Engineering: City Engineer Trin Campos reviewed the Monthly Activity Report.

- C. Public Safety. Verbal report by Office Rodney Harr.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Mayor Wilkinson.
- H. Air Quality. Verbal report by Mayor Wilkinson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. No report.
- L. LAFCo. Verbal report by Mayor Wilkinson.
- M. Biggs Unified School District. No report.
- N. Other commission reports. None.
- O. City Administrator.

1. Mr. Sorensen asked Council to consider authorizing a Substitution of Trustee and Deed of Reconveyance for a loan that was repaid in 1996.

Motion/Second to approve Resolution No. 2019-10, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A SUBSTITUION OF TRUSTEE AND DEED OF RECONVEYANCE." (Frith/Sheppard, MCU)

2. Mr. Sorensen asked Council to consider a resolution amending the land development fee schedule to clearly allow the pass-through of planning and engineering review costs.

Motion/Second to approve Resolution No. 2019-05, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, ON BEHALF OF THE CITY OF BIGGS, AMENDING THE FEE SCHEDULE OF THE CITY OF BIGGS FOR LAND DEVELOPMENT APPLICATIONS: CHECKING FEES." (Sheppard/Thompson, MCU)

3. Mr. Sorensen asked Council to consider the approval of the fee associated with the establishment of a development impact fee deferral program.

Motion/Second to approve Resolution No. 2019-04, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA ESTABLISHING A PROCESSING AND ADMINISTRATIVE FEE FOR THE DEVELOPMENT IMPACT FEE DEFERRAL PROGRAM." (Thompson/Frith, MCU)

4. Mr. Sorensen asked Council to consider the approval of an authorization resolution to support the water tank project funding application to the State Water Resources Control Board State Revolving Fund (SRF).

Motion/Second to approve Resolution No. 2019-08, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO REPRESENT THE CITY FOR THE BIGGS WATER TANK PROJECT." (Sheppard/Bassett, MCU)

5. Mr. Sorensen asked Council to consider the approval of a pledge of funds resolution to support the funding application to the State Water Resources Control Board State Revolving Fund (SRF).

Motion/Second to approve Resolution No. 2019-09, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS PLEDGING REVENUES AND FUNDS AT LEVELS SUFFICIENT TO MEET OBLIGATIONS TO THE STATE WATER BOARD FOR THE BIGGS WATER TANK PROJECT." (Wilkinson/Thompson, MCU)

6. Mr. Sorensen asked Council to consider formal support of AB 213 and authorizing the Mayor to sign a letter of support of AB 213.

Motion/Second that the City of Biggs formally supports AB 213 and authorizes the Mayor to sign letters in support of AB 213. (Thompson/Frith, MCU)

7. Mr. Sorensen asked Council to consider the concept of an update and maintenance of the City Council Chambers.

Motion/Second to authorize the Council Chambers maintenance and update projects not to exceed \$79,000, with \$35,000 of funding from Fund 034 General Government Impact fee fund and up to \$44,000 from Fund 011 Building & Equipment fund, and to authorize fund budget modifications in those amounts. (Frith/Thompson, MCU)

8. Mr. Sorensen asked Council to consider formal support of H.R. 530 and authorizing the Mayor, Councilmembers and NCPA Commissioner to sign letters stating the City Council support of H.R. 530.

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Motion/Second that the City of Biggs formally supports H.R. 530 and authorizes the Mayor to sign letters in support of AB 530. (Frith/Sheppard, MCU)

4. **INFORMATIONAL:** None.

5. **ADJOURNMENT:** Council adjourned the regular meeting at 7:56 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Nathan E. Wilkinson, MAYOR