

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

May 14, 2019

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Wilkinson. Vice Mayor Sheppard, Councilmembers Bassett, Frith and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Bob Summerville and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. PUBLIC HEARING CANCELED: Tentative Parcel Map No. 2018-01 (Dhami) – 580 Aleut Street, APN 001-185-013.

Due to a procedural noticing error, the public hearing will take place at the June 11, 2019 meeting.

3. PRESENTATION: Auditor David Bruner informed Council the Fiscal Year 2017-2018 Audit Report should be finalized next week.

4. CONSENT CALENDAR:

- A. Approval of warrants: 033868 – 033951; Z02149 – Z02166 for the month of April 2019 in the amount of \$520,538.94.
- B. Approve minutes for City Council meetings of April 9, 2019 and May 7, 2019.
- C. Acknowledge receipt of Accountant's reports.
- D. Approve Resolution No. 2019-13 (Revised), "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO INCORPORATE IN THE 2019-20 BUDGET LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT."

Motion/Second to approve the consent calendar. (Thompson/Frith, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

- 1. Monthly Activity Report and Project Updates by Bob Summerville.
- 2. SB 2 Grant Summary of Recommended Projects.

SB 2 Grant Awards are intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production.

Council discussed the grant options outlined in the staff report and directed staff to pursue projects 2 – 6.

B. Engineering:

1. City Engineer Trin Campos reviewed the Monthly Activity Report.
2. City of Biggs Wastewater Treatment Plant Upgrades Phase 2.

Council discussed the City of Biggs Wastewater Treatment Plant Upgrades Phase 2 Project; Clean Water State Revolving Fund (CWSRF) No. C-06-7884-110 funding and agreed to proceed with the project.

C. Public Safety. Verbal report by Office Rodney Harr.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. Verbal report by Vice Mayor Sheppard and Councilmember Thompson.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Mayor Wilkinson.

H. Air Quality. Verbal report by Councilmember Thompson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. No report

L. LAFCo. Verbal report by Mayor Wilkinson.

M. Biggs Unified School District. Verbal update by Mayor Wilkinson.

N. Other commission reports. None.

O. City Administrator.

1. Audit Services RFP.

Council directed staff to issue an RFP for audit services.

2. Destruction of City Records – Security Video.

Motion/Second to amend the City policy regarding destruction of City records to set a minimum retention period of 5-days and allow for automatic destruction.
(Frith/Thompson, MCU)

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3. NCPA Non-Disclosure Agreement.

Motion/Second to authorize the Mayor, City Administrator and City Staff to sign the NCPA non-disclosure agreement and exhibits as necessary. (Frith/Thompson, MCU)

4. Review of Park Rules and Regulations, Establishment of Reservations.

Council directed staff regarding the formulation of a park use registration methodology, rules, rates and use agreement.

6. INFORMATIONAL: None.

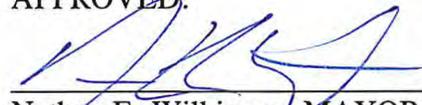
7. ADJOURNMENT: Council adjourned the regular meeting at 10:10 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Nathan E. Wilkinson, MAYOR